

Agenda Item: 5.a

**YOLO EMERGENCY COMMUNICATIONS AGENCY (YECA)
GOVERNING BOARD
August 2, 2017
MINUTES**

The YECA Governing Board met on Wednesday, August 2, 2017 at the Yolo Emergency Communications Agency, 35, N Cottonwood Street, Woodland. Vice-Chairperson Gary Fredericksen called the meeting to order at 2:01 p.m.

PRESENT: Primary Board Members: John Donlevy, City of Winters, Gary Fredericksen, Yocha Dehe Wintun Nation, Tom Lopez, Yolo County, Luis Soler, City of Woodland, Dena Humphrey, YECA Executive Director.

ABSENT: Tom McDonald, City of West Sacramento

Entry No.2

Public Comment

None

Entry No. 3 Minute Order No. 2017-28:

Announcements

- a. City of Woodland has designated a New Primary Board Member Chief of Police Luis Soler – JPA Board members welcomed and ask Chief Soler to give a brief Introduction.
- b. Retirement Resolution presented by Vice-Chairperson Gary Fredericksen to Kimberly Maynard 29 years of service as of July 26, 2017.

Entry No. 4

Minute Order No. 2017-29; Approval of Agenda

The Agenda approved as presented.

MOTION: Donlevy SECOND: Lopez AYES: Fredericksen, Soler, Lopez, Donlevy,

Entry No. 5

Minute Order No. 2017-30; Approval of Consent Agenda

- a. Approval of June 7, 2017 Minutes
- b. Operations Division Report
- c. Current Year Budget Status Update
- d. Arbuckle Fire Contract Renewal

MOTION: Lopez SECOND: Donlevy AYES: Fredericksen, Soler, Donlevy, Lopez

Entry No. 6

Minute Order No. 2017-31;

CalPERS Requests Board Approval for Retired Annuitants Returning to Work W/Less than the Standard 180-day Wait Period for Special Circumstances

Executive Director Dena Humphrey presented – while experiencing shortages from vacancies and fully trained staff requesting approval to waive six (6) month waiting period to bring Kimberly Maynard back as Extra Help.

MOTION: Lopez SECOND: Donlevy AYES: Fredericksen, Soler, Donlevy, Lopez

Entry No. 7

Minute Order No. 2017-32

YECA Staffing Proposal Addressing after Hour Records needs- **Information Only**

- a. YECA Proposal to Staff After-Hours Records, Executive Director Dena Humphrey presented as noted in the proposal cost for (3) FTE Call Taker's is \$195,000, suggested 50/50 split ratio; 50% to the three member agencies for after-hour coverage and the remaining 50% allocated through normal means with the new accounting method to account for the other half of the time spent answering phones, running checks, assisting with resources to free up Dispatchers from non-radio duties.

Entry No. 8

Minute Order No. 2017-33 Chair and Co-Chair Assignment

Vice-Chairperson Chief Gary Fredericksen announced two Board Members are to be elected to fill terms for the new fiscal year that started July 1, 2017.

The following were nominated to be Chairperson and Vice-Chairperson:

Donlevy motioned and so stated that Chairperson Tom McDonald is agreeable to remain as Chairperson; Chief Gary Fredericksen agreed to remain as Vice-chairperson.

Board Member Tom Lopez moved for discussion- has been his experience as the senior board member and one who has served as Chairperson that the position be rotational as it gets to be a long 2 years and added responsibility for one member to serve consecutively.

Following discussion and amendment to the nomination, the following actions were taken.

John Donlevy Board Member amended the motion to make Gary Fredericksen, Fire Chief Yocha Dehe Wintun Nation as Board Chairperson and Luis Soler, Police Chief City of Woodland as Vice-Chairperson Board member.

MOTION: Donlevy SECOND: Lopez AYES: Donlevy, Lopez, Soler, Fredericksen

Entry No. 9

Next Scheduled JPA Board Meeting –

Next board meeting will be held at Yolo Emergency Communications Center on **October 4, 2017 at 2:00 PM.**

~September 6, 2017 - *Due to absences JPA Board Meeting cancelled.*

Entry No. 10

Items for Future Agenda

After-Hour Records – Additional discussion
Comm Van Update; Back-up Dispatch Center Concept

Meeting was Adjourned at 2:33pm

Minutes submitted by: Eloise Austin, Recording Secretary