

Agenda Item: 5.a

**YOLO EMERGENCY COMMUNICATIONS AGENCY (YECA)
GOVERNING BOARD**

June 7, 2017

MINUTES

The YECA Governing Board met on Wednesday, June 7, 2017 at the Yolo Emergency Communications Agency, 35, N Cottonwood Street, Woodland. Chair Tom McDonald called the meeting to order at 2:00 p.m.

PRESENT: Primary Board Members: Tom McDonald, City of West Sacramento, John Donlevy, City of Winters, Gary Fredericksen, Yocha Dehe Wintun Nation, Tom Lopez, Yolo County, Dena Humphrey, YECA Executive Director.

ABSENT: Representative from City of Woodland

Entry No.2

Minute Order No. 2017-24: Public Comment

Gary Fredericksen made the board aware that this was the final board meeting for Chief Barry Burns due to his impending retirement. Chief Burns stated he would still be attending as a member of the public for support.

Entry No. 3

Announcements

Executive Director, Dena Humphrey informed the Board members of the upcoming Dispatcher Academy and invited them to come and introduce themselves to the new employees. Previous academy participants enjoyed this experience and YECA would like to continue this welcoming introduction by the board.

Entry No. 4

Minute Order No. 2017-25; Approval of Agenda

The Agenda approved as presented.

MOTION: Lopez SECOND: Donlevy AYES: McDonald, Donlevy, Fredericksen, Lopez

Entry No. 5

Minute Order No. 2017-26; Approval of Consent Agenda

The Consent Agenda approved as presented.

MOTION: Donlevy SECOND: Fredericksen AYES: McDonald, Donlevy, Fredericksen, Lopez

Entry No. 6

Minute Order No. 2017-27; Yolo LAFCo – Information Only

Christine Crawford LAFCo Executive Officer presented; LAFCo has been asked to complete multiple JPA assessments for Yolo County. YECA is one of the JPAs LAFCo is attempting to evaluate.

Comment: Tom McDonald asked if this is a directive at this time and was concerned for the staff time that this report would take. Christine Crawford expressed that at this time it is not a directive but this could be at a later date. Christine also added that the majority of the work would reside

with LAFCo. There is information gathering that would involve the YECA staff, but this would be minimal.

Entry No. 7

Minute Order No. 2017-28 Pulse Point Program – Information Only

Report presented by Kristin Weivoda Yolo County EMS Administrator; A report was handed out showing that 11,397 users have downloaded the Pulse Point Application to their devices. Data gathering to find out how many people have responded to alerts is difficult. The users must manually select that they responded or the Fire Department staff must document. YEMSA is putting together a Cardiac Improvement/Awareness program for the county and will be promoting Pulse Point during this program.

Comment: Tom Lopez mentioned adding this to all of the county websites to help promote and get the information to the public. John Donlevy commented that he is concerned that this is “just one more thing” for the agency to keep track of. Kristin expressed that this particular app has little impact on dispatch with it being an automatic process from the Dispatch CAD system. Tom McDonald asked that Kristin contact him to help push this program in West Sacramento.

Entry No. 8

Minute Order No. 2017-27 Nokia Multiplexor Project – Action Item

Presented by Dena Humphrey – Presented that YECA staff recommends utilizing CSI as project manager for this project. Asked for the Board’s approval to enter/sign agreement with Nokia (Item a). Also asked board approval to fund a contract with CSI for Project Management (Item b).

Comment: Tom Lopez commented that with CSI’s help YECA was able to cut project costs in half and was pleased with this savings.

Both Action Items a and b were approved as presented.

MOTION: Lopez SECOND: Fredericksen AYES: McDonald, Donlevy, Fredericksen, Lopez

Entry No. 9

Closed Session

Board Chair Tom McDonald adjourned the meeting to Closed Session at approximately 2:50 pm

Anticipated Litigation; Board gave direction for the potential litigation to the Executive Director.

Open Session resumed approximately 3:07pm

Entry No. 10

Next Scheduled JPA Board Meeting

The next board meeting will be held at Yolo Emergency Communications Center on August 2, 2017 at 2:00 PM.

Entry No. 11

Items for Future Agenda

- a. Chair and Co-Chair Assignments

Meeting was Adjourned 3:10 p.m.

Minutes submitted by: Charles Keasler, Recording Secretary