

**YOLO EMERGENCY COMMUNICATIONS AGENCY (YECA)
GOVERNING BOARD**

May 3, 2023

2:00 P.M.

Minutes

The YECA Governing Board met on Wednesday May 3rd, 2023 at Yolo Emergency Communications Agency 35 N Cottonwood – Conference Room, Woodland. Board Member Binns called the meeting to order at 2:30 p.m.

PRESENT: Primary Board Members: Steve Binns, City of West Sacramento, Shawn Kinney, Yocha Dehe Wintun Nation, Tom Lopez, Yolo County, Dena Humphrey, YECA Executive Director

ABSENT: Kim McKinney, City of Woodland, John Miller, City of Winters

Entry No. 2

Minute Order No. 2023-03

Approval of the Agenda - [Approved](#)

MOTION: Kinney SECOND: Lopez AYES: Binns, Kinney, Lopez ABSENT: McKinney, Miller

Entry No. 3

Announcements

- a. Thank you to all the member agencies for your showing your appreciation and stopping by during our annual Public Safety Telecommunications Week!

Entry No. 4

Public Comment – None

Entry No. 5

Minute Order No. 2023-04

Approval of Consent Agenda - [Approved](#)

- a. Approval of the Minutes from the April 5, 2023, Regular Meeting
- b. Operations Division Report
- c. Current Year Budget Status Update
- d. 2023 1st Quarterly Law & Fire Dispatch to Que Call Stats

MOTION: Lopez SECOND: Kinney AYES: Binns, Kinney, Lopez ABSENT: McKinney, Miller

Entry No. 6

Rumsey Canyon Solar Site Access Road Clearing Project – [*Info Only](#)

- a. Update to the Board on prior access to solar site and help received by Yocha Dehe Fire Department

Billy Keen presented a slide show with pictures detailing the downed trees in 6-7 locations on the access road to the Solar Site. Thanks to the support of the Yocha Dehe Fire Department the trees were cleared and there is now vehicle access to the Solar Site. Sutter Buttes Communications is on schedule to get techs up there for the PMs.

Entry No. 7

FY23/24 Final Budget - *Voted item

- a. FY23/24 Final Budget
- b. FY23/24 Final CIP Summary
- c. FY23/24 Final CIP 4-Year Forecast
- d. FY23/24 Final Position Table
- e. IT Staffing Summary
- f. IT Helpdesk Technician Job Description (Extra-help)

MOTION: Lopez SECOND: Kinney AYES: Binns, Kinney, Lopez ABSENT: McKinney, Miller

ED Humphrey clarified that on Agenda Item 7a it states “Total salaries alone increased \$75k” noting that the total increase to Salaries and Benefits was actually \$150k with the other \$75k coming from costs incurred from CalPERS and YCPARMIA. ED Humphrey also noted the change on the FY23/24 CIP summary for the Dispatch consoles from the initial estimated cost of \$85k seven years ago to \$260k citing the amount reflects current costs in today’s market.

Entry No. 8

Next Scheduled JPA Board Meeting Date: June 7, 2023

Entry No. 9

Items for Future Meeting Agenda

- a. YECA Building Planning Concept and Discussion
- b. New Elections for Chair & Co-Chair for FY23/24
- c. UCD Fire Amendment
- d. Sutter Buttes Communications Amendment
- e. YCDA Comfort Animal Proposal Policy
- f. Executive Director Annual Evaluation

Entry No. 10

Meeting Adjourned at 3:00 p.m.

Minutes submitted by Tianna Dumas