

Agenda Item: 5.a

**YOLO EMERGENCY COMMUNICATIONS AGENCY (YECA)
GOVERNING BOARD
October 4, 2017
MINUTES**

The YECA Governing Board met on Wednesday, October 4, 2017 at the Yolo Emergency Communications Agency, 35, N Cottonwood Street, Woodland. Chair Gary Fredericksen called the meeting to order at 2:03 p.m.

PRESENT: Primary Board Members: Tom McDonald, City of West Sacramento, John Donlevy, City of Winters, Gary Fredericksen, Yocha Dehe Wintun Nation, Tom Lopez, Yolo County, Luis Soler, City of Woodland, Dena Humphrey, YECA Executive Director.

ABSENT: None

Entry No.2

Minute Order No. 2017-34: Public Comment

None

Entry No. 3

Announcements

None

Entry No. 4

Minute Order No. 2017-35; Approval of Agenda

The Agenda approved as presented.

MOTION: Donlevy SECOND: McDonald AYES: McDonald, Donlevy, Fredericksen, Lopez, Soler

Entry No. 5

Minute Order No. 2017-36; Approval of Consent Agenda

The Consent Agenda approved as presented.

MOTION: McDonald SECOND: Donlevy AYES: McDonald, Donlevy, Fredericksen, Lopez, Soler

Entry No. 6

Minute Order No. 2017-37; After-Hours Records follow-up discussion– Information Only

Executive Director Dena Humphrey presented – Current figures for workload and staffing were presented to the Board. It was noted that in order for YECA to fulfill the after-hours records duties that early 2019 would be the projected time frame.

Comment: Gary Fredericksen stated that the goal was to have a solution for after-hours records chosen by July 1, 2018. John Donlevy expressed frustration in relation to movement by the records departments to come up with a solution. He recommended YECA should move forward with the proposed additional staffing that was presented. Tom McDonald noted that the West Sacramento Police Department had looked into the costs of taking care of this internally for their

own center and the cost was not feasible. Tom Lopez voiced his concern that records duties was not a dispatch function and was adding to an already full workload. Luis Soler added that the Woodland Police Department had also investigated internally what the costs would be. Their department would need three additional bodies. He also added that the costs YECA was presenting were less than his costs, but must be careful due to Woodland City Council. Luis Soler mentioned that the City Of Woodland Council is mindful of the rising costs of YECA. Adding these costs for records support would be difficult. Leah Goodwin commented that the 2019 timeframe was a conservative estimate. Gary Fredericksen asked that the Board be ready to give final direction at the November Board meeting.

Entry No. 7

Closed Session

Board Chair Tom McDonald adjourned the meeting to Closed Session at approximately 2:35 pm

Conference with Labor Negotiator: The Board gave direction to the labor negotiator.

Open Session resumed approximately 2:50pm

Entry No. 10

Next Scheduled JPA Board Meeting

The next board meeting will be held at Yolo Emergency Communications Center on November 1, 2017 at 2:00 PM.

Entry No. 11

Items for Future Agenda

- a. County Comm van to be brought to the December Board meeting
- b. UCD Fire discussion: YECA has been approached to provide dispatch services

Meeting was Adjourned 3:02 p.m.

MOTION: Lopez SECOND: McDonald

Minutes submitted by: Charles Keasler, Recording Secretary