

**YOLO EMERGENCY COMMUNICATIONS AGENCY (YECA)  
GOVERNING BOARD  
January 5, 2022  
2:00 P.M. Public Session  
Minutes**

The YECA Governing Board met on Wednesday January 5th, 2022 at the Woodland Police Department 1000 Lincoln Ave – Community Room, Woodland. Chair Derrek Kaff called the meeting to order at 2:02 p.m.

This meeting was formatted to allow Board Members, staff, and the public to participate in the meeting via teleconference, pursuant to the Governor’s Executive Order N-29-20 (March 17, 2020), was available at the following link:

Teleconference Options to join Zoom meeting:  
By PC: <https://us02web.zoom.us/j/84256097223>  
Meeting ID: 842 5609 7223  
Or  
By Phone: (669) 900-6833  
Meeting ID: 842 5609 7223

**PRESENT: Primary Board Members:** Derrek Kaff, City of Woodland  
**Joined via ZOOM:** Dena Humphrey, YECA Executive Director, Steve Binns, City of West Sacramento, Tom Lopez, Yolo County, Rebecca Ramirez, Yocha Dehe Wintun Nation, John Miller, City of Winters

**Entry No.2**

**Minute Order No. 2021-50**

**Approval of the Agenda - [Approved as presented](#)**

**MOTION: Binns SECOND: Ramirez AYES: Kaff, Lopez, Ramirez, Binns, Miller**

**Entry No. 3**

**Announcements-** Kim McKinney will be replacing Chair Derrek Kaff as a board member effective at the February 1, 2022.

**Entry No. 4**

**Public Comment – None –** Mark Richter Robbins Fire Commissioner to present comments with Agenda Item 6.b

**Entry No. 5**

**Minute Order No. 2021-51**

**Approval of Consent Agenda - [Approved](#)**

- a. Approval of the Minutes from the December 8, 2021, Regular Meeting
- b. Operations Division Report
- c. Current Year Budget Status Update

**MOTION: Miller SECOND: Lopez AYES: Kaff, Lopez, Ramirez, Binns, Miller**

**Entry No. 6**

**Old Business**

- a. **Records Management System (RMS) Update- \*Voted Item-** Member agencies voted in favor of moving forward with Option 1- Single Tenant Solution joining YECA's CIM/TTMS applications which would be a net savings of \$69k with a \$23k savings per member agency.

**MOTION: Lopez SECOND: Miller AYES: Kaff, Lopez, Ramirez, Binns, Miller**

- b. **Robbins Fire District Update- \*Voted Item-** Public comment from Mark Richter the Commissioner for Robbins Fire Department. Mark presented concerns over completing the transition of Sutter County dispatching Robbins Fire to calls for service due to the logistics issues. In his attempts to contact Sutter County Counsel they advised they have no legal obligation to dispatch Robbins Fire. The Commissioner informed they are currently in discussion with a retired firefighter for taking the role over to become an administrative chief which would hopefully start the ball rolling for bringing in volunteers. Mark also advised that they currently have an add out to recruit volunteer firefighters. Mark voiced support for a formal letter as he agreed that action is needed to gain support from Sutter County.  
**Recommendation from the board to move forward with the 60-day notice to Sutter County & Robbins Fire District to cease Dispatch Services for Robbins Fire District.**

**MOTION: Ramirez SECOND: Binns AYES: Kaff, Lopez, Ramirez, Binns, Miller**

**Entry No. 7**

**Closed Session- Out of Session: 2:24 p.m.**

- a. Conference with Labor Negotiator (CG54957.6)

Agency Representative: Gregory Ramirez

Employee Organization: Yolo Communications Dispatchers Association (YCDA)

**Back in session: 2:40 p.m. – No reportable action**

**Entry No. 8**

**YECA Chair & Co-Chair assignment- \*Voted Item**

- a. Election for Chair & Co-Chair Assignment for FY22

**Chair: Binns Co-Chair: Miller**

**MOTION: Miller SECOND: Ramirez AYES: Kaff, Lopez, Ramirez, Binns, Miller**

- b. Discussion for location of Board Meetings- Dena proposed holding meetings at YECA, the board agreed with this proposition. Board member Lopez advised that new county guidance stipulates meetings with 5 or more people to be held virtual for the time being.

**Entry No. 10**

**Next Scheduled JPA Board Meeting Date February 2, 2022**

**Entry No.11**

**Items for Future Agenda – None**

**Entry No. 10**

**Meeting Adjourned at 2:56 p.m.**

**Minutes submitted by Tianna Dumas**