

**YOLO EMERGENCY COMMUNICATIONS AGENCY (YECA)
GOVERNING BOARD
February 2, 2022
2:00 P.M. Public Session
Minutes**

The YECA Governing Board met on Wednesday February 2nd, 2022 at Yolo Emergency Communications Agency 35 N Cottonwood – Conference Room, Woodland. Chair Steve Binns called the meeting to order at 2:03 p.m.

This meeting was formatted to allow Board Members, staff, and the public to participate in the meeting via teleconference, pursuant to the Governor’s Executive Order N-29-20 (March 17, 2020), was available at the following link:

Teleconference Options to join Zoom meeting:
By PC: <https://us02web.zoom.us/j/84256097223>
Meeting ID: 842 5609 7223
Or
By Phone: (669) 900-6833
Meeting ID: 842 5609 7223

PRESENT: Primary Board Members: Steve Binns, City of West Sacramento, Dena Humphrey, YECA Executive Director

Joined via ZOOM: Tom Lopez, Yolo County, Rebecca Ramirez, Yocha Dehe Wintun Nation, John Miller, City of Winters, Kim McKinney, City of Woodland

Entry No.2

Minute Order No. 2022-01

Approval of the Agenda - Approved as presented

MOTION: Miller SECOND: Lopez AYES: Binns, Lopez, Ramirez, Miller, McKinney

Entry No. 3

Announcements- Welcome to the YECA Board Kim McKinney.

Entry No. 4

Public Comment – None

Entry No. 5

Minute Order No. 2022-02

Approval of Consent Agenda - Approved

- a. Approval of the Minutes from the Jan 5, 2022, Regular Meeting & Jan 10, 2022 Special Session Meeting
- b. Operations Division Report
- c. Current Year Budget Status Update
- d. 2021 4th Quarter- Dispatch to Que

MOTION: Lopez SECOND: McKinney AYES: Binns, Lopez, Ramirez, Miller, McKinney

Entry No. 6

Old Business

- a. **Robbins Fire District Update** – ED Humphrey advised she hasn’t received a response officially or un-officially since mailing out the 60-day formal notice to Sutter County. ED

Humphrey also reached out to the CAO. Board member Ramirez informed the Board that Chief Shallowitz attended the meeting of the Yolo Fire Chief's Association to express his objections to the formal letter. He felt action was taken quicker than he would have liked but ultimately the Yolo Fire Chief's Association did not support this point of view given the length of time this has been discussed with no movement. Additional updates will be presented at the March 2nd meeting and the deadline still remains as March 7th for YECA to cease dispatch services for Robbins Fire District.

Entry No. 7

FY20/21 External Audit Presentation by Richardson & Company, CPA's- Info Only

- a. FY20/21 Fiscal Audit Summary
- b. FY20/21 Audit Letters
- c. FY20/21 Fiscal Audit Financials

Ingrid Shepline presented audit findings. Ingrid advised that the negative unrestricted net position was due to OPEB and pension as a projection of resources that will be needed once current employees retire. Overall they found no compliance issues or issues with internal controls and had no difficulties in performing the audit. Accounting records were in good condition, the only recommendation is to establish a procedures manual now that YECA is using an in-house accounting system.

Entry No. 8

Closed Session- Out of Session: 2:24 p.m.

- a. Conference with Labor Negotiator (CG54957.6)

Agency Representative: Dena Humphrey, Executive Director

Gregory Ramirez, IEDA Labor Consultant

Employee Organization: Yolo Communications Dispatchers Association (YCDA)

Back in session: 2:32 p.m. – Reportable Action- The Board gave direction to staff to move forward with current negotiation plans.

Entry No. 9

Next Scheduled JPA Board Meeting Date March 2, 2022

Entry No.10

Items for Future Agenda – None

Entry No. 11 Meeting Adjourned at 2:33 p.m.

Minutes submitted by Tianna Dumas