

**YOLO EMERGENCY COMMUNICATIONS AGENCY
(YECA) GOVERNING BOARD**

April 3, 2024

2:00 P.M.

Minutes

The YECA Governing Board met on Wednesday April 3rd, 2024 at Yolo Emergency Communications Agency 35 N Cottonwood – Conference Room, Woodland. Board Chair Binns called the meeting to order at 2:04pm.

PRESENT: Primary Board Members: Dena Humphrey, YECA Executive Director, Kim McKinney, City of Woodland, John Miller, City of Winters, Shawn Kinney, Yocha Dehe Wintun Nation, Steve Binns, City of West Sacramento

ABSENT: Tom Lopez, Yolo County

Entry No. 2

Minute Order No. 2024-13

Approval of the Agenda - [Approved](#)

MOTION: Miller SECOND: Kinney AYES: Binns, Kinney, Miller, McKinney

ABSENT: Lopez

Entry No. 3

Announcements

- a. 2023 Dispatcher of the Year “Katie Gonzalez”
- b. 2024 Dispatch Week Festivities Schedule

Deputy Director Goodwin provided an update on the upcoming events that have been planned to celebrate National Public Safety Telecommunicators Week (NPSTW).

Board Chair Binns presented the proclamation for National Public Safety Telecommunicators Week April 7th – 13th.

Entry No. 4

Public Comment – None

Entry No. 5

Minute Order No. 2024-14

Approval of Consent Agenda – [Approved](#)

- a. Approval of the Minutes from the December 6, 2023, Regular Meeting
- b. Operations Division Report
- c. Current Year Budget Status Update

MOTION: Kinney SECOND: Miller AYES: Binns, Kinney, Miller, McKinney

ABSENT: Lopez

Entry No. 6

Old Business

- a. YECA Dispatch Room Remodel Update

ED Humphrey shared a status update on remodel project. YECA staff has been working with Yolo County on the RFP which is set to close on April 9th.

Entry No. 7

Minute Order No. 2024-15

FY24/25 Proposed Final Budget – Approved

- a. FY24/25 Final Budget
- b. FY24/25 Final CIP Summary
- c. FY24/25 Final CIP 3-Year Forecast
- d. FY24/25 Final Position Table

ED Humphrey presented proposed final budget that was previously presented during the March 6th 2024 YECA Board Meeting with the requested changes from Board Member Lopez of using \$125k surplus funds to increase the General Reserve opposed to the Capital Reserve to meet the Board’s goal of 20% of operating expense.

MOTION: McKinney SECOND: Kinney AYES: Binns, Kinney, Miller, McKinney

ABSENT: Lopez

Entry No. 8

Closed Session – Out of Session: 2:32pm

- a. Public Employee Performance Evaluation (GC54957)
Position Title: Executive Director

Back in Session: 2:53pm – Reportable Action - None

Entry No. 9

Next Scheduled JPA Board Meeting Date: June 2024

Entry No. 10

Items for Future Meeting Agenda

- a. Streamline and Consolidate Call Signs and Problem Natures

Board Member Miller requested YECA Leadership engage with staff to explore ideas and options to streamline and consolidate call signs or problem natures between the 4 Law agencies to possible assist with ease of training and retention. Board Member Miller also requested to explore what differences there may be between Fire agencies and perform the same analysis.

Entry No. 11

Meeting Adjourned at 3:10p.m.

Minutes submitted by Billy Keen