

**AGENDA
REGULAR MEETING
YECA GOVERNING BOARD
Wednesday, April 6, 2022
2:00 P.M. Public Session**

Yolo Emergency Communications Agency, 35 N. Cottonwood St, Woodland, CA 95695

NOTE: This meeting is being agendized to allow Board Members, staff, and the public to participate in the meeting via teleconference, pursuant to the Governor’s Executive Order N-29-20 (March 17, 2020), available at the following link:

Teleconference Options to join Zoom meeting:
By PC: <https://us02web.zoom.us/j/84256097223>
Meeting ID: 842 5609 7223
Or
By Phone: (669) 900-6833
Meeting ID: 896 5024 0574

ALL ITEMS ARE FOR ACTION UNLESS OTHERWISE NOTED WITH AN ASTERISK (*)

1. Call to Order (2:00 PM)

2. Approval of the Agenda

3. Announcements

- a. Proclamation “National Public Safety Telecommunications Week April 10th-16th”
- b. YECA’s Dispatcher of the Year “Amanda Garrison”

4. Public Comment

Speakers must state their name and city of residence for the record and limit their remarks to three minutes. Members of the public audience may address the Governing Board on any item not on today’s agenda. No response is required and no action can be taken, however, the Governing Board may add the item to the agenda of a future meeting.

5. Consent Agenda

Consent Agenda items are considered to be routine and will be considered for adoption by one motion. There will be no separate discussion of these items unless a member of the Governing Board, member of the audience, or staff requests that the Governing Board remove an item. If an item is removed, it will be discussed in the order in which it appears on the Agenda.

- a. Approval of the Minutes from the Mar 2, 2022, Regular Meeting
- b. Operations Division Report
- c. Current Year Budget Status Update
- d. New Vehicle Purchase Replacement

6. Old Business

- a. YECA Building Prospects

7. Proposed Agency Financial Compensation Packages for periods July 1, 2022 thru June 30, 2025 – Voted Item

- a. YCDA MOU Staff Summary
- b. New YCDA MOU
- c. Non-Represented Compensation Package
- d. Admin Specialist II Position Upgrade “Confidential”
- e. Admin Specialist II – Confidential Job Description
- f. New Agency Benefit Summary
- g. New Agency Salary Schedule

8. FY22/23 Proposed Draft Budget & Presentation – *Info Only

- a. FY22/23 Proposed Budget
- b. FY22/23 Proposed CIP Summary
- c. FY22/23 Proposed CIP 5-Year Forecast
- d. FY22/23 Proposed Position Table

9. Next Scheduled JPA Board Meeting Date May 4, 2022

10. Items for Future Meeting Agenda

11. Adjournment

I declare under penalty of perjury that the foregoing agenda was available for public review and posted on/or before April 1, 2022 on the bulletin board outside of the Yolo County, Erwin Meier Administration Center, 625 Court St., Woodland, California and on the agency website:



Dena Humphrey, Executive Director

PUBLIC PARTICIPATION INSTRUCTIONS:

Based on guidance from the California Department of Public Health and the California Governor's Office, in order to minimize the spread of the COVID 19 virus, please do the following:

1. You are strongly encouraged to observe the live stream of the meeting at, Meeting ID: <https://us02web.zoom.us/j/84256097223> 842 5609 7223 or by phone at (669) 900-6833 Meeting ID: 842 5609 7223.
2. If you are joining the meeting via zoom and wish to make a comment on an item, press the "raise a hand" button. If you are joining the meeting by phone, press *9 to indicate a desire to make comment. The chair will call you by name or phone number when it is your turn to comment. Speakers will be limited to 3:00 minutes.
3. If you choose not to observe the meeting but wish to make a comment on a specific agenda item, please submit your comment via email by 5:00 p.m. on the Monday prior to the meeting. Please submit your comment to the Dena Humphrey at dhumphrey@yolo911.org. Your comment will be placed into the record at the Board meeting.
4. If you are watching/listening to the live stream of the meeting and wish to make either a general public comment or to comment on a specific agenda item as it is being heard, you may also submit your comment, limited to 250 words or less, to the Dena Humphrey at dhumphrey@yolo911.org noting in the subject line: For Public Comment. Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations. Comments received after an agenda item will be made part of the record if received prior to the end of the meeting.

If you are a person with a disability and you need disability related accommodations to attend the meeting, please contact Tianna Dumas at (530) 666-8900 or (530) 666-8909 (fax). Requests for accommodations must be made at least two full business days before the start of the meeting.

**YOLO EMERGENCY COMMUNICATIONS AGENCY (YECA)
GOVERNING BOARD**

March 2, 2022

2:00 P.M. Public Session

Minutes

The YECA Governing Board met on Wednesday March 2nd, 2022 at Yolo Emergency Communications Agency 35 N Cottonwood – Conference Room, Woodland. Chair Steve Binns called the meeting to order at 2:01 p.m.

This meeting was formatted to allow Board Members, staff, and the public to participate in the meeting via teleconference, pursuant to the Governor’s Executive Order N-29-20 (March 17, 2020), was available at the following link:

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PRESENT: Primary Board Members: Dena Humphrey, YECA Executive Director
Joined via ZOOM: Steve Binns, City of West Sacramento, Tom Lopez, Yolo County, Rebecca Ramirez, Yocha Dehe Wintun Nation, John Miller, City of Winters
Absent: Kim McKinney, City of Woodland

Entry No.2

Minute Order No. 2022-03

Approval of the Agenda - [Approved](#)

MOTION: Miller SECOND: Ramirez AYES: Binns, Lopez, Ramirez, Miller Absent: McKinney

Entry No. 3

Announcements- Form 700 due next week

Entry No. 4

Public Comment – None

Entry No. 5

Minute Order No. 2022-04

Approval of Consent Agenda - [Approved](#)

- a. Approval of the Minutes from the Feb 2, 2022, Regular Meeting
- b. Operations Division Report
- c. Current Year Budget Status Update
- d. 2021 Calls for Service Annual Report

MOTION: Lopez SECOND: Miller AYES: Binns, Lopez, Ramirez, Miller Absent: McKinney

Entry No. 6

Old Business

- a. **Robbins Fire District Update** – ED Humphrey advised Robbins is working out the final details and they have established procedures. In addition, they have hired a Fire Chief and do

not anticipate any delays meeting the March 7th deadline. YECA has updated fire policies and will be making an announcement to staff on Monday.

Entry No. 7

Upcoming Potential Grant Funding Projects- Information Only

- a. Board Member Ramirez presented information on the opportunity for the agency to participate in a Yocha Dehe Community Grant, Ramirez will be meeting with the board tomorrow. Dena presented various proposals for this funding opportunity:

<u>Project</u>	<u>Estimated Cost</u>	<u>Requested Funds</u>	<u>Agency Match</u>
Dispatch Consoles Furntiure	\$200K	\$115K	\$85K
Motorola Radio Laptops	\$250K	\$250K	\$50K
Architectrual Design	\$100K	\$100K	\$50K
Dispatch Headsets	\$30K	\$30K	\$15K

Chair Binns voiced support for this funding project, as long as matching funds can be met without causing a deficit. Lopez agreed this was a great opportunity for the agency. Binns advised to move forward with the community grant. Ramirez gave counsel on the next step in this process which would be submitting a formal application with these projects all rolled into one along with an agency letter of intent.

Entry No. 8

Closed Session- Out of Session: 2:18 p.m.

- a. Conference with Labor Negotiator (CG54957.6)

Agency Representative: Dena Humphrey, Executive Director

Gregory Ramirez, IEDA Labor Consultant

Employee Organization: Yolo Communications Dispatchers Association (YCDA)

Back in session: 2:31 p.m. – Reportable Action- None

Entry No. 9

Next Scheduled JPA Board Meeting Date April 6, 2022

- a. Proclamation for Dispatch Appreciation Week
- b. Dispatcher of The Year Award

Entry No.10

Items for Future Agenda –

- a. FY22/23 Draft Budget – MOU Costs, update on the finalization of negotiations

Entry No. 11 Meeting Adjourned at 2:34 p.m.

Minutes submitted by Tianna Dumas

STAFF REPORT

Agenda Item: 5.b

Date: April 6, 2022
To: YECA Governing Board
Thru: Dena Humphrey, Executive Director
From: Vanesa Hoyt, Operations Supervisor
Subject: February 2022 Operations Division Report
Recommendation: No action required; information only.
Summary: Operations staff is currently engaged in the following:

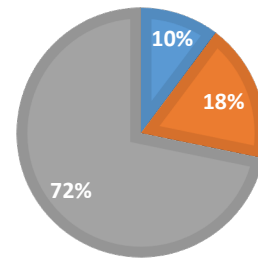
Staffing:

1. Out of 39 funded operations positions:

Classification	Filled	Funded	Vacant
Supervisor	4	4	0
Operations Supervisor	1	1	0
Dispatcher III	4	4	0
Dispatcher I/II	23	26	3
Dispatch Assistant	3	4	1
TOTAL	35	39	4

APRIL 2022 STAFFING

■ Vacancies ■ In-Training ■ Trained



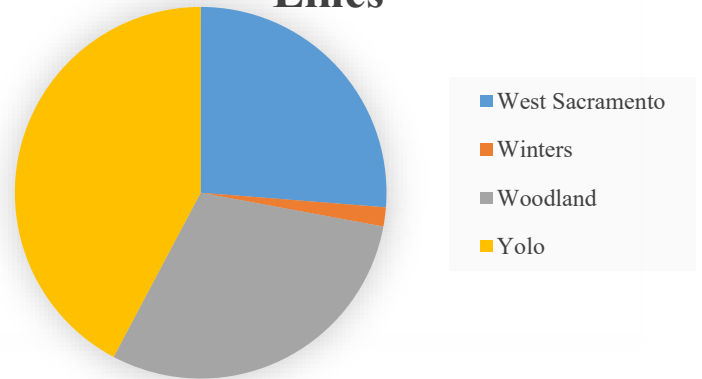
- a. Bailey Clemons has completed training on the WPD radio (3rd console) and has begun training on the Fire radio (4th and final console).
 - b. Gabriel Hernandez has completed training on the WSP radio (3rd console) and has begun training on the Fire radio (4th and final console).
 - c. Nikole Patterson has completed training on the WDP radio and has begun training on the YSO radio (4th and final console).
 - d. Cody Wooten has completed training on the WPD radio and has begun training on the WSP radio (3rd console).
 - e. New dispatchers: Toni Hogan, Benicia Lammon & Jodean Hernandez have completed the in-house academy and have begun the call taking phase of their training.
2. Recruitment has closed, and 6 applicants are moving to backgrounds for the May 2022 academy.

Statistical Information:

Monthly Phones Statistics:

	Jan	Feb	YTD
9-1-1	4,569	4,545	9,114
7-Digit Emergency	877	903	1,780
AMR	92	87	179
West Sacramento	3,455	3,528	6,983
Winters	220	223	443
Woodland	3,919	4,018	7,937
Yolo	4,298	4,508	8,806
Outgoing	4,889	4,807	9,696
TOTAL	22,319	22,619	44,938

**2022 YTD
Incoming Non-Emergency
Lines**



Monthly CAD Events:

	Jan	Feb	YTD
West Sacramento			
TOTAL	5,633	5,499	11,132
Winters			
TOTAL	651	716	1,367
Woodland			
TOTAL	6,306	6,251	12,557
Yolo			
TOTAL	3,636	3,670	7,306
Yocha Dehe			
TOTAL	34	28	62
Arbuckle			
TOTAL	37	37	74
Outside Agency/non-geo validated			
TOTAL	107	88	195
UCD			
TOTAL	125	126	251
GRAND TOTAL	16,529	16,415	32,944

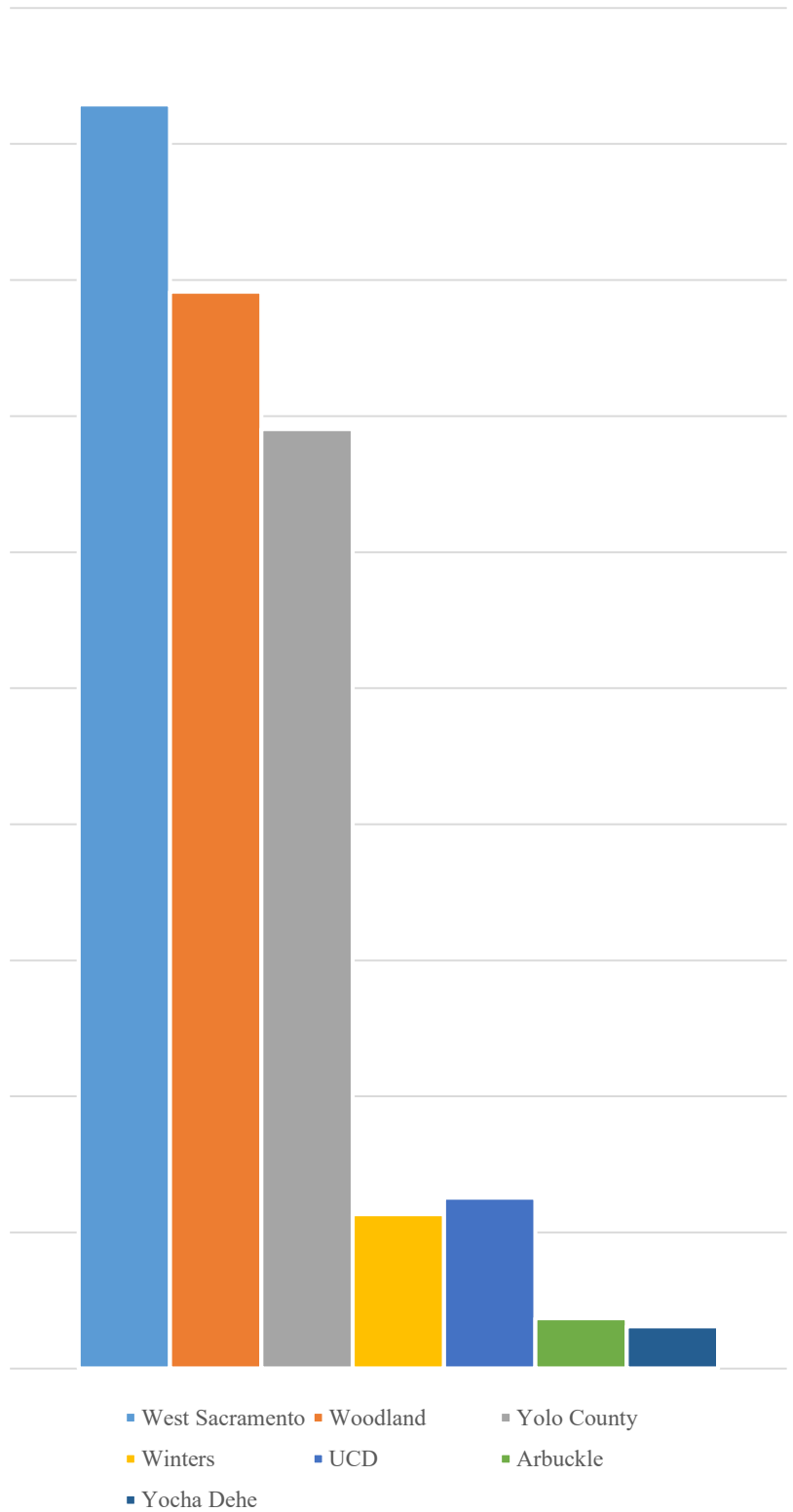
2022 CAD Events



Fire CAD Events:

	Jan	Feb	YTD
West Sacramento			
Fire	388	330	718
Medical	634	506	1,140
TOTAL	1,022	836	1,858
Winters			
Fire	55	70	125
Medical	52	50	102
TOTAL	107	120	227
Woodland			
Fire	354	346	700
Medical	420	463	883
TOTAL	774	809	1,583
Yolo			
Fire	456	733	1,189
Medical	92	100	192
TOTAL	548	833	1,381
Yocha Dehe			
Fire	15	12	27
Medical	19	16	35
TOTAL	34	28	62
Arbuckle			
Fire	13	20	33
Medical	24	17	41
TOTAL	37	37	74
UCD			
Fire	67	79	146
Medical	58	47	105
TOTAL	125	126	251
ALL			
Fire	1,348	1,566	2,914
Medical	1,299	1,193	2,492
TOTAL	2,647	2,759	5,406

2022 Fire Events



CLETS Inquiries/Returns:

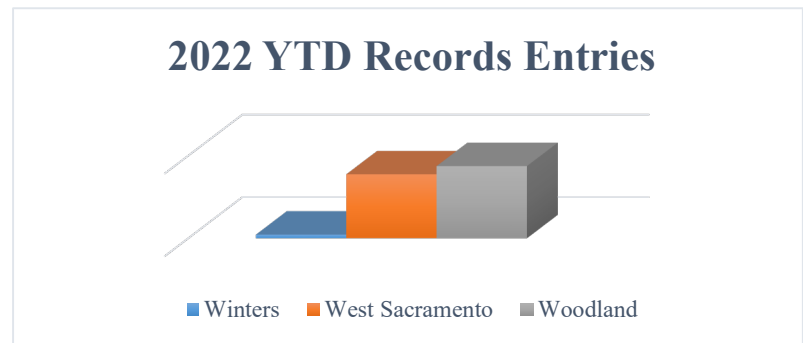
	JAN	FEB	YTD
Inquiries	30,625	28,731	59,356
Returns	49,494	46,433	95,927

Confidential Records Requests (Audio & CAD Print out):

JAN	FEB	YTD
174	170	344

After-Hours Records Entries:

	JAN	FEB	YTD
West Sacramento	341	433	774
Winters	22	22	44
Woodland	458	416	874
TOTAL	821	871	1,692



Text to 9-1-1:

	JAN	FEB	YTD
TOTAL	5	12	17

IROC (Fire Resource Ordering Entries):

	JAN	FEB	YTD
IROC	0	1	1

IROC Team Refresher training developed and scheduled for April 2022

9-1-1 Answering Times:

In busiest hour; 90% off all 9-1-1 calls shall be answered within 15 seconds, 95% of all 9-1-1 calls should be answered within 20 seconds

Month & (Busiest Hour)	Jan (1500)	Feb (1600)	YTD
0-10 seconds	94.93%	94.18%	94.56%
0-15 seconds	99.32%	98.55%	98.94%
0-20 seconds	100.00%	99.27%	99.64%

Projects:

1. Leadership Development Training
 - a. Operations Supervisor Hoyt is off the floor and transitioning to new tasks
 - b. Dispatch Supervisor Brewer training and development
 - c. Dispatcher III training: Melissa Viramontes & Connie Kenton
2. EMD-QA – Ops Supervisor Hoyt reviews all cardiac events and calls that include PAIs and provides weekly feedback to staff, focusing on case review and compliance.
3. Disaster Recovery Plan
 - a. Cases completed, ongoing training with the staff on evacuation procedures
 - b. Cases being used in tactical call outs and training
4. Succession Planning
5. 2022 In-Service Training Plan
 - a. IROC Refresher scheduled for April 2022
 - b. Fire In-service scheduled for April and May 2022
 - c. Pro-QA Refresher scheduled for June 2022
 - d. CTO- Train the Trainer scheduled for July 2022
 - e. Emotional Intelligence- Tentative for October and December 2022 dates
6. CalOES GIS Pilot Project
7. CalOES eCaTs Routing Project
8. NG9-1-1 Equipment Installations
 - a. YECA is in Phase 2 (CalOES changed from phase 5 to 2 10/20/2021)
 - b. CPE Software Upgrade completed 4/13/2021
 - c. Atos Equipment installation completed 11/15/2021
 - d. Migration from Comtech Text to 9-1-1 to Rapid Deploy Radius completed 02/23/2022
9. CPE Replacement Planning (pending upgrade to NG9-1-1)
10. YCDA Negotiations
11. Applicant Tracking System
12. Onboarding Implementation
13. Headset Replacement

Agenda Item: 5.c

YECA BUDGET MANAGEMENT SUMMARY

2021 / 2022 As of 02/28/2022

	8%	17%	25%	33%	42%	50%	58%	67%	75%	83%	92%	100%
	JUL-21	AUG-21	SEPT-21	OCT-21	NOV-21	DEC-21	JAN-22	FEB-22	MAR-22	APR-22	MAY-22	JUN-22
B/U 30 ADMINISTRATION												
Appropriations	\$ 2,091,745	\$ 2,091,745	\$ 2,091,745	\$ 2,091,745	\$ 2,091,745	\$ 2,091,745	\$ 2,091,745	\$ 2,091,745	\$ 2,091,745	\$ 2,091,745	\$ 2,091,745	\$ 2,091,745
Encumbrances	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures	\$ 211,126	\$ 282,546	\$ 381,655	\$ 597,402	\$ 684,723	\$ 776,841	\$ 847,271	\$ 952,579				
Unencumbered	\$ 1,880,619	\$ 1,809,199	\$ 1,710,090	\$ 1,494,343	\$ 1,407,022	\$ 1,339,224	\$ 1,244,474	\$ 1,139,166	\$ 2,091,745	\$ 2,091,745	\$ 2,091,745	\$ 2,091,745
Percent Expended	10%	14%	18%	29%	33%	37%	41%	46%	0%	0%	0%	0%
B/U 40 OPERATIONS - DISPATCH												
Appropriations	\$ 4,364,613	\$ 4,364,613	\$ 4,364,613	\$ 4,364,613	\$ 4,364,613	\$ 4,364,613	\$ 4,364,613	\$ 4,364,613	\$ 4,364,613	\$ 4,364,613	\$ 4,364,613	\$ 4,364,613
Encumbrances	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures	\$ 351,846	\$ 620,756	\$ 986,513	\$ 1,064,427	\$ 1,413,957	\$ 1,809,054	\$ 2,094,145	\$ 2,376,226				
Unencumbered	\$ 4,012,767	\$ 3,743,857	\$ 3,378,100	\$ 3,300,186	\$ 2,950,656	\$ 2,555,559	\$ 2,270,468	\$ 1,988,387	\$ 4,364,613	\$ 4,364,613	\$ 4,364,613	\$ 4,364,613
Percent Expended	8%	14%	23%	24%	32%	41%	48%	54%	0%	0%	0%	0%
B/U 50 INFORMATION TECHNOLOGY												
Appropriations	\$ 667,240	\$ 667,240	\$ 667,240	\$ 667,240	\$ 667,240	\$ 667,240	\$ 667,240	\$ 667,240	\$ 667,240	\$ 667,240	\$ 667,240	\$ 667,240
Encumbrances	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures	\$ 88,847	\$ 97,625	\$ 405,563	\$ 427,130	\$ 424,720	\$ 468,231	\$ 502,059	\$ 517,242				
Unencumbered	\$ -	\$ 569,615	\$ 261,677	\$ 240,110	\$ 242,520	\$ 199,009	\$ 165,181	\$ 149,998	\$ 667,240	\$ 667,240	\$ 667,240	\$ 667,240
Percent Expended	13%	15%	61%	64%	64%	70%	75%	78%	0%	0%	0%	0%
TOTAL Appropriations	\$ 7,123,598	\$ 7,123,598	\$ 7,123,598	\$ 7,123,598	\$ 7,123,598	\$ 7,123,598	\$ 7,123,598	\$ 7,123,598	\$ 7,123,598	\$ 7,123,598	\$ 7,123,598	\$ 7,123,598
Encumbrances	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures	\$ 651,819	\$ 1,000,927	\$ 1,773,731	\$ 2,088,960	\$ 2,523,401	\$ 3,054,127	\$ 3,443,475	\$ 3,846,048				
Unencumbered	\$ 6,471,779	\$ 6,122,671	\$ 5,349,867	\$ 5,034,638	\$ 4,600,197	\$ 4,069,471	\$ 3,680,123	\$ 3,277,550	\$ 7,123,598	\$ 7,123,598	\$ 7,123,598	\$ 7,123,598
Percent Expended	9%	14%	25%	29%	35%	43%	48%	54%	0%	0%	0%	0%
TOTAL Estimated Revenue	\$ 6,836,246	\$ 6,836,246	\$ 6,836,246	\$ 6,836,246	\$ 6,836,246	\$ 6,836,246	\$ 6,836,246	\$ 6,836,246	\$ 6,836,246	\$ 6,836,246	\$ 6,836,246	\$ 6,836,246
Realized Revenue	\$ 1,648,701	\$ 3,624,014	\$ 4,763,758	\$ 4,764,602	\$ 4,768,198	\$ 5,926,469	\$ 5,927,513	\$ 5,933,530				
Unrealized Revenue	\$ 5,187,545	\$ 3,212,232	\$ 2,072,488	\$ 2,071,644	\$ 2,068,048	\$ 909,777	\$ 908,733	\$ 902,716	\$ 6,836,246	\$ 6,836,246	\$ 6,836,246	\$ 6,836,246
Percent Realized	24%	53%	70%	70%	70%	87%	87%	87%	0%	0%	0%	0%

STAFF REPORT

Agenda Item: 5.d

Date: April 6, 2022

To: YECA Governing Board

Thru: Dena Humphrey, Executive Director

From: Billy Keen, IT Manager

Subject: Purchase of New Agency Vehicle & Surplus Old Vehicle for Auction –
(No Fiscal Impact)

Recommendation: YECA recommends the replacement of the current agency vehicle

Summary:

YECA currently has one agency vehicle for use by its 46 employees. The current vehicle is 16 years old, a 2006 Jeep Commander with 92,791 miles. This vehicle is beginning to have issues with parts breaking on the interior that cause risk to YECA employees during use. In an effort to limit any worker's compensation claims, YECA has currently placed the vehicle out of service with use only for emergencies to access radio sites by Information Technology. Over the past two years, there has been an increase in mechanical issues occurring, requiring \$2,400 to ensure the vehicles' reliability and safety. There is currently an additional \$1,500 in repairs required to bring this vehicle back into service with an additional projection of \$1,200 annually for continued maintenance.

Due to the unknown costs and reliability of the vehicle, YECA is requesting approval to sell the current vehicle and purchase a replacement. Use of this vehicle includes but is not limited to; radio site preventative maintenance and enhancements, radio site emergency response, tactical dispatch deployment, agency evacuation, member agency meetings, dispatch training classes, and dispatch training. Primary features required of the replacement vehicle include; 4 wheel drive for remote radio site access, towing capability for portable generator deployment to radio sites, 5 person capacity for meetings and trainings and sufficient cargo space to carry emergency evacuation cases for tactical and evacuation deployments. YECA has explored options for a replacement vehicle that can fulfill these requirements and has concluded the cost to be \$45k. The current asset would be sold in the event of a new vehicle purchase. The current vehicle estimated value is \$3,800, reflecting a true net cost of \$41.2k for the new vehicle replacement.

There would be no fiscal impact to the current FY22 Budget. Costs for the new vehicle would be absorbed by vacant salary savings, estimated to be over \$350k at yearend.

STAFF REPORT

Agenda Item: 7.a

Date: April 6, 2022
To: YECA Governing Board
From: Dena Humphrey, Executive Director
Subject: New MOU with Yolo County Dispatchers' Association (YCDA)

Recommendation: Approve three-year Memorandum of Understanding with Yolo County Dispatchers' Association (YCDA)

Summary:

YECA has reached a three-year tentative agreement with YCDA for the period of July 1, 2022 – June 30, 2025, pending the approval of the JPA Board. A summary of benefits and compensation to the previous MOU are as follows:

COLA Increases

Employees will receive the following COLA increases in the first full pay period of July 2022 and then the first full pay period in the proceeding January's of each year:

- July 2022

Position	Step	COLA Increase
Dispatch Asst.	1-3	6.2-8.1%
Dispatch Asst.	4-5	2.0%
Dispatcher I/II	1-10	2.0%
Dispatcher III	1-3	2.0%

- January 2023
 - Dispatcher I/II/III All Steps = 0% to 2.0%
- January 2024
 - Dispatcher I/II/III All Steps = 2% to 4.0%
- January 2025
 - Dispatcher I/II/III All Steps = 2% to 4.0%

Bilingual Pay – Change

Bilingual pay was increased from \$115 to \$125, per month. To qualify for this incentive, an employee must pass a bilingual test in Spanish or Russian to qualify for this pay.

Shift Differential Pay – Change

Shift Differential pay was increased from \$.90 per hour to \$1.00. To qualify employees would receive shift differential pay during the hours 1800-0600.

Longevity Pay – No Change

Employees will receive an additional \$15/per month per years of service:

- 20 Years – \$215 to \$230/ per month
- 15 Years - \$165 to 180/ per month
- 10 Years - \$115 to 130/ per month

Training Pay – Change

Training pay was expanded to include hours spent on related activities. Such activities may include attendance at training meetings, preparing training related paperwork, academy instruction, working on training manuals, and other training activities.

Vacation Accrual Rates – Change:

Vacation accrual rates changed to offer an additional benefit to those just entering agency service and to be more equable with other comparable agency accrual rates:

- Change Years from 3-7 to 3-5 Years for 4.67 hours per bi-weekly
- Change Years from 8-11 to 6-8 Years for 4.93 hours per bi-weekly
- Change Years from 12 to 9 Years for 5.24 hours per bi-weekly
- Change Years from 16 to 15 Years for 6.47 hours per bi-weekly

Health Benefits – No Change

The agency medical package is offered with an amount equal to 90% of the CalPERS Sacramento regional Kaiser HMO rate for an employee's health package. The health benefits package includes medical, health, and vision. The employee only package includes the 90% Kaiser rate or \$850, whichever is higher. The employee +1 and family is based on the 90% Kaiser rate. For those employees who have opted out for medical the cash outs have been set at \$500, per month.

STAFF REPORT

Agenda Item: 7.b

Date: April 6, 2022
To: YECA Governing Board
From: Dena Humphrey, Executive Director
Subject: New MOU with Yolo County Dispatchers' Association (YCDA) – 3 Year Term
Periods: July 1, 2022 thru June 30, 2025

The link below will provide access to the YCDA MOU:

[Click here for the full YCDA MOU](#)

STAFF REPORT

Agenda Item: 7.c

Date: April 6, 2022
To: YECA Governing Board
From: Dena Humphrey, Executive Director
Subject: Non-Represented Compensation & Benefits Packages

Recommendation: Approve compensation and benefits package for the non-represented groups

Summary:

YECA has met with each of the non-represented groups to review compensation and benefits. Traditionally, the non-represented groups have typically followed the represented for compensation adjustments and benefit enhancements with a few exceptions and considerations. The non-represented groups include the General, Supervisory, and Managers group that includes Executive Director. Upon approval of the JPA Board, these packages would go into effect July 1, 2022. A summary of benefits and compensation is as follows:

COLA Increases

The General Unit & Managers group will receive COLA increases in the first full pay period in July and then proceed in the following January's of each year for a total of 6% over the next three years:

- Jul 2022 COLA Increase 2.0%
- Jan 2024 COLA Increase 2.0%
- Jan 2025 COLA Increase 2.0%

The Supervisor Group will receive COLA increases in the first full pay period in July and then proceed in the following January's of each year for a total of 8% over the next three years:

- Jul 2022 COLA Increase 2.0%
- Jan 2024 COLA Increase 3.0%
- Jan 2025 COLA Increase 3.0%

One-Time Cash Payment

The General Unit & Managers group will receive a one-time cash payment during the three-year term as follows:

- Jan 2023 \$500
- Jan 2024 \$500
- Jan 2025 \$500

Longevity Pay – Change

Employees will receive the same longevity pay increase of \$15 per years of service:

- 20 Years - \$230/ per month
- 15 Years - \$180/ per month
- 10 Years - \$130/ per month

Vacation Accrual Rates – Change:

Vacation accrual rates changed to offer an additional benefit to those just entering agency service and to be more equable with other comparable agency accrual rates:

- Change Years from 3-7 to 3-5 Years for 4.67 hours per bi-weekly
- Change Years from 8-11 to 6-8 Years for 4.93 hours per bi-weekly
- Change Years from 12 to 9 Years for 5.24 hours per bi-weekly
- Change Years from 16 to 15 Years for 6.47 hours per bi-weekly

Health Benefits – No change

The agency health package is offered at the amount equal to 90% of the CalPERS Sacramento regional Kaiser HMO rate for an employee's health package. The health benefits package includes medical, health, and vision.

- Non-Represented “General” – Opted Out for Medical
The General group will receive \$850 for employee only. Employees who elect employee + 1 or employee plus family will receive an equivalent to 90% Kaiser Sacramento regional rate. Employee's may also opt out and receive \$500 cash in lieu upon proof of other medical coverage.
- Non-Represented Supervisory & Management – No Change
The Supervisory and Management group will receive \$975 for employee only. Employees who elect employee + 1 or employee plus family will receive an equivalent to 90% Kaiser Sacramento regional rate plus \$100.

STAFF REPORT

Agenda Item: 7.d

Date: April 6, 2022

To: YECA Governing Board

From: Dena Humphrey, Executive Director

Subject: Administrative Specialist II – Re-class & Upgrade to Include “Confidential”

Summary:

The current job description for the Administrative Specialist II supports various office functions ranging from front desk to HR, Payroll, and Accounting. Given the nature of this position and the sensitivity and confidentiality of personnel information a re-classification is needed to compensate for actual duties and to allow for an expansion of duties in HR.

This position would begin to be trained with the handling of various leaves including FMLA, CFRA, LTD, STD, PDL, and worker’s compensation to assist with human resources programs and functions for 40+ employees. After completing a compensation study for this position compared to other member agencies within Yolo County, an increase in salary would be needed for the additional duties and change to confidential status.

The current monthly salary for the Admin Specialist II is \$3,685 - \$4,515. The upgrade monthly to “Confidential” would change to \$4,293 - \$5,219. The proposed effective date is April 10, 2022. There would be no fiscal impact for FY22. All remaining fiscal year costs from proposed upgrade would be off-set with salary savings from the Accountant II position, which has been vacant over the last 10 months. To date savings for the accountant position is (\$109k). The Administrative Specialist II – Confidential position with costs has been included in the FY23 Proposed Draft Budget.

YECA

Position Description

Administrative Specialist II- Confidential	
Department: Administration	FSLA: Non-exempt
Reports to: Executive Director	Salary Grade: 113

Summary

Under direction performs and oversees the administrative, human resources, payroll and clerical functions; interprets policy and administrative regulations; may perform a combination of clerical payroll, human resources, accounting and performs other related duties as may be required.

Distinguishing Characteristics

This is a non-supervisory clerical classification responsible for performing a wide variety of confidential, technical, clerical and administrative duties with a high degree of skill and independence of judgement. Incumbents will prepare and process payroll, accounting transactions, process confidential human resources functions and prepare and maintain other processes, documents and reports.

Essential Duties and Responsibilities

The statements contained below reflect general details as necessary to describe the principle functions of this job, the level of knowledge, skills typically required, and the scope of responsibility, but should not be considered an all-inclusive listing of work requirements.

- Exercises sensitivity to the issues of confidentiality of employee/employer data and maintains confidentiality of data.
- Assists in all aspects of human resources/payroll system including updating and maintenance of the system, proper coding and entering of information, employee contributions and deductions, etc.
- Assists in all aspects of leave administration including FMLA, CFRA, LTD, STD, PDL, worker’s compensation, etc.
- Maintains accurate and up-to-date human resources processes, files, records and documentation.
- Performs administrative duties involving the use of some independent judgment and an understanding of agency functions and procedures.
- Interviews office visitors and answers light volume of incoming calls. May refer individuals to proper source of information; receives and screens callers, forwards to appropriate staff inquiries from the public; may take messages and schedule appointments.
- Prepares periodic reports to internal sources and external agencies. Reports are usually time sensitive requiring some planning of data gathering and retrieval of other information to meet deadlines.
- Initiates, receives and processes documents and information; determines routing of information and correspondence; establishes and maintains general filing; compiles a variety of data and other information for special and periodic studies; and purges files.

- Provides clerical support to unit administration functions by processing time sheets, payroll transactions and various accounting transactions such as purchase orders, journals, claims etc.; may receive monies; maintains workload statistics, and other records, takes and prepares meeting notes and minutes; establishes and documents clerical operational and work methods procedures. Prepares routine fiscal reports.
- Maintains office equipment and related; does requests and follow up on building maintenance and custodial services; operates and performs routine preventative maintenance on office machines including copiers, etc.
- Performs other duties as assigned that support the overall objective of the position.

Qualifications

Knowledge & Ability:

Knowledge of : General office procedures and practices; forms, records and terminology used; rules, regulations and operating procedures; public information and contract techniques; availability and nature of services provided; record-keeping and filing systems; methods of recording, researching and compiling information; general clerical and technical resource materials and information sources; document preparation, duplication and distribution techniques; administrative procedures affecting inventory, purchasing, accounting and personnel/payroll transactions.

Ability to: Apply knowledge of clerical operational and technical procedures; type minimum of 35 words per minute; communicate effectively with people of diverse backgrounds; demonstrate tact and diplomacy; proofread and/or edit for errors in spelling, grammar and punctuation; research regulations and technical reference materials; type and prepare final forms; sort alphabetically, chronologically and numerically; use and maintain office machines; develop and implement clerical work procedures; collect and analyze data and make appropriate recommendations; organize and prioritize work assignments; maintain confidentiality of information. Must possess basic knowledge with Microsoft Office programs.

Physical Abilities

Requires ambulatory ability to reach and retrieve office materials, requiring light lifting up to pounds and occasional lifting of up to 25 pounds. Requires sufficient hand/eye coordination and manual dexterity to operate a personal computer keyboard at 35 words per minute; sufficient visual acuity to recognize words letters and numbers. Requires auditory ability to carry on conversations over the phone and in person.

Environmental & Functional Factors:

Incumbents in this class are generally expected to work inside buildings; to work either alone or closely with others; to drive a car; lift carry objects weighing up to 25 pounds; move about and have use of fingers and both hands; communicate verbally with co-workers and public; be able to decipher forms, computer instructions, etc. and hear well.

Education and Experience

High School diploma or equivalent required. Minimum of 3 years of progressively responsible secretarial and clerical experience is required.

Licenses and Certificates

Must possess and maintain a valid Class C California Driver's License

STAFF REPORT

Agenda Item: 7.f

Date: April 6, 2022

To: YECA Governing Board

From: Dena Humphrey, Executive Director

Subject: New Agency Pay Schedules for FY23 – FY25

Effective July 1, 2022			
Position	Time Base	Salary Range	
		Minimum	Maximum
Dispatch Assistant	Hourly	\$22.84	\$26.04
Dispatcher I/II	Hourly	\$22.84	\$33.96
Dispatcher III	Hourly	\$35.66	\$37.10
Dispatch Supervisor	Hourly	\$39.95	\$44.29
Operations Supervisor	Hourly	\$37.96	\$46.50
IT Specialist	Hourly	\$32.34	\$39.32
System Administrator	Hourly	\$41.28	\$50.17
IT Manager	Hourly	\$51.66	\$61.04
Executive Director	Hourly	\$68.01	\$82.49
Accountant II	Hourly	\$31.49	\$38.27
Deputy Director	Hourly	\$53.76	\$66.48
Sr. Administrative Specialist II-Confidential	Hourly	\$25.27	\$30.71

Effective January 1, 2023			
Position	Time Base	Salary Range	
		Minimum	Maximum
Dispatch Assistant	Hourly	\$22.84	\$26.56
Dispatcher I/II	Hourly	\$22.84	\$34.63
Dispatcher III	Hourly	\$36.37	\$37.84
Dispatch Supervisor	Hourly	\$39.95	\$44.29
Operations Supervisor	Hourly	\$37.96	\$46.50
IT Specialist	Hourly	\$32.34	\$39.32
System Administrator	Hourly	\$41.28	\$50.17
IT Manager	Hourly	\$51.66	\$61.04
Executive Director	Hourly	\$68.01	\$82.49
Accountant II	Hourly	\$31.49	\$38.27
Deputy Director	Hourly	\$53.76	\$66.48
Sr. Administrative Specialist II-Confidential	Hourly	\$25.27	\$30.71

Effective January 1, 2024			
Position	Time Base	Salary Range	
		Minimum	Maximum
Dispatch Assistant	Hourly	\$23.30	\$27.08
Dispatcher I/II	Hourly	\$23.30	\$36.02
Dispatcher III	Hourly	\$37.83	\$39.35
Dispatch Supervisor	Hourly	\$41.15	\$45.62
Operations Supervisor	Hourly	\$39.10	\$47.90
IT Specialist	Hourly	\$32.99	\$40.11
System Administrator	Hourly	\$42.10	\$51.18
IT Manager	Hourly	\$52.70	\$62.26
Executive Director	Hourly	\$69.37	\$84.14
Accountant II	Hourly	\$32.12	\$39.04
Deputy Director	Hourly	\$54.84	\$67.81
Sr. Administrative Specialist II-Confidential	Hourly	\$25.77	\$31.33

Effective January 1, 2025			
Position	Time Base	Salary Range	
		Minimum	Maximum
Dispatch Assistant	Hourly	\$23.76	\$28.17
Dispatcher I/II	Hourly	\$23.76	\$37.46
Dispatcher III	Hourly	\$39.34	\$40.93
Dispatch Supervisor	Hourly	\$42.39	\$46.99
Operations Supervisor	Hourly	\$40.28	\$49.33
IT Specialist	Hourly	\$33.65	\$40.91
System Administrator	Hourly	\$42.95	\$52.20
IT Manager	Hourly	\$53.75	\$63.50
Executive Director	Hourly	\$70.76	\$85.82
Accountant II	Hourly	\$32.76	\$39.82
Deputy Director	Hourly	\$55.94	\$69.17
Sr. Administrative Specialist II-Confidential	Hourly	\$26.29	\$31.95

Agenda Item 7.g

YECA Benefits Summary				
Unit Designation	General JG	General G	Supervisory Sup	Management M
Representation	YCDA	None	None	None
Non-Exempted Status	Yes	Yes/*No	Yes/No**	No
Monthly Benefit Package: Includes: Medical, Denbtal, Vision				
Health - ee	\$850	\$850	\$975	\$975
Health - ee + 1	\$1,543	\$1,543	\$1,643	\$1,643
Health - family	\$2,006	\$2,006	\$2,106	\$2,106
In-lieu of Health Ins.	\$500	\$500	\$875	\$875
<i>*Medical Packages Based off 90% Kaiser Sacramento Regional Rate</i>				
Life Insurance	Annual Salary	Annual Salary	Annual Salary	Annual Salary
CalPERS Classic	2% @55	2% @55	2% @55	2% @55
CalPERS PEPR	2% @62	2% @62	2% @62	2% @62
Misc. Member Contribution - EE Pays	7%	7%	7%	7%
Social Security	No	No	No	No
Monthly Longevity Service Pay:				
10 Years	\$130	\$130	\$130	\$130
15 Years	\$180	\$180	\$180	\$180
20 Years	\$230	\$230	\$230	\$230
Deferred Comp Match	No	No	No	No/**
Monthly Medical After Retirement	\$252	\$252	\$252	\$700
Paid Holidays	Cash: 10-12 days	10 days	10 days	10 days
Floating Holidays	16-32 hrs	32 hrs	32 hrs	32 hrs
Annual Sick Leave Accrual	96hrs	96hrs	96hrs	96hrs
Annual Admin Leave	NA	NA/****	NA/*****	80hrs
Comp Time One-Time Accruals:	60hrs	60hrs	80hrs	NA
COLA Increases:				
Jul 2022	2%	2%	2%	2%
Jan 2023	0%-2%	0%	0%	0%
Jan 2024	2%-4%	2%	3%	2%
Jan 2025	2%-4%	2%	3%	2%
Sick Leave Incentive	\$400-\$500	\$400-\$500	\$400-\$500	N/A
One Time Cash Jan 2023/24/25		\$500		\$500
Vacation Buy Back	40hrs	40hrs	40hrs	80hrs
<i>*Indicates the position of the Systems Administrator within this Unit Designation is exempted from FLSA</i>				
<i>**Indicates the position of the Operations Supervisor within this Unit Designation is exempted from FLSA</i>				
<i>*** Indicates the position of Executive Director by contract receives 6% deferred comp</i>				
<i>****Indicates the position of the Systems Administrator within this Unit Designation group receives 40hours Admin Leave</i>				
<i>*****Indicates the position of the Operations Supervisor within this Unit Designation group receives 40hours Admin Leave</i>				

STAFF REPORT

Agenda Item: 8.a

Date: April 6, 2022

To: YECA Governing Board

From: Dena Humphrey, Executive Director

Subject: Proposed Draft Budget for FY22/23 – Information Only

Summary:

This year's proposed budget for FY22/23 captures the operational costs for current staffing of 46 FTE's. The FY23 Proposed Budget is inclusive of all bargaining costs for the represented and non-represented.

Agency Overall:

The total proposed draft budget for FY22/23 is \$7,374,753. The use of surplus funds \$350k, and revenue from the UCD Fire contract \$109k, Arbuckle Fire \$42k, \$31k T-Mobile agreement, and 47k in bank interest and IRS Subsidies brought a total reduction of \$579k, to the member allocations. Revenue offsets for member allocations increased \$22k or 4%.

The total net budget increase from previous year was \$251,155, or a 3.5% increase. Majority of the increase came from salaries \$172k with the remaining large increase coming from YCPARMIA.

FY22/23 will be year 6 of the 10-year capital plan. In prior years, capital costs were presented separately and typically funded with bond money or fund balance. The CIP now includes a 10-year forecast, which evenly allocates money yearly into the capital fund to ease spikes to members and ensures future funding for needed equipment.

Cost Changes for FY23:

Salaries & benefits for 46 FTE's increased by \$172k or 3.2%. The cost increase is inclusive of bargaining and reflects overall increases from i.e., CalPERS, Merits, COLA's, Medical, and OPEB. CalPERS costs increased \$34k, or 5% from previous year's budgeted amount. YCPARMIA Workmen's Compensation increased \$30k or 61%. Supplies & Services major object resulted in an increase of \$110k, or 10%. A major contributor to this increase came from YCPARMIA with a \$51k, increase in General Liability this was a 118% from previous budget.

CalPERS	Projected Future Employer Contribution Rates					
	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Employer Normal Cost%:	10.87%	10.9%	10.9%	10.9%	10.9%	10.9%
Employer Normal Cost	\$303,230	\$318,391	\$334,311	\$351,026	\$368,577	\$387,006
UALS	\$331,439	\$362,000	\$395,000	\$415,000	\$434,000	\$444,000
Total CalPERS Cost	\$634,669	\$680,391	\$729,311	\$766,026	\$802,577	\$831,006

Fiscal Year Comparison

Current year budget FY21/22 comparison to FY22/23 proposed budget:

Major Objects	FY21/22	Proposed FY22/23	Change	Percent
Total Salaries & Benefits	\$ 5,286,855	\$ 5,458,966	\$ 172,111	3.3%
Total Service & Supplies	\$ 1,082,970	\$ 1,193,863	\$ 110,893	10.2%
Total Other Charges	\$ 362,107	\$ 353,924	\$ (8,183)	-2.3%
Capital Equipment & Contingency	\$ 391,666	\$ 368,000	\$ (23,666)	-6.0%
TOTAL APPROPRIATIONS	\$ 7,123,598	\$ 7,374,753	\$ 251,155	3.5%

Total Member Contribution	\$ 6,204,491	\$ 6,444,329	\$ 239,838	3.9%
Total Capital Lease Payments	\$ 362,107	\$ 351,424	\$ (10,683)	-2.1%
Total Other	\$ 557,000	\$ 579,000	\$ 22,000	-4.0%
TOTAL REVENUE	\$ 7,123,598	\$ 7,374,753	\$ 251,155	3.5%

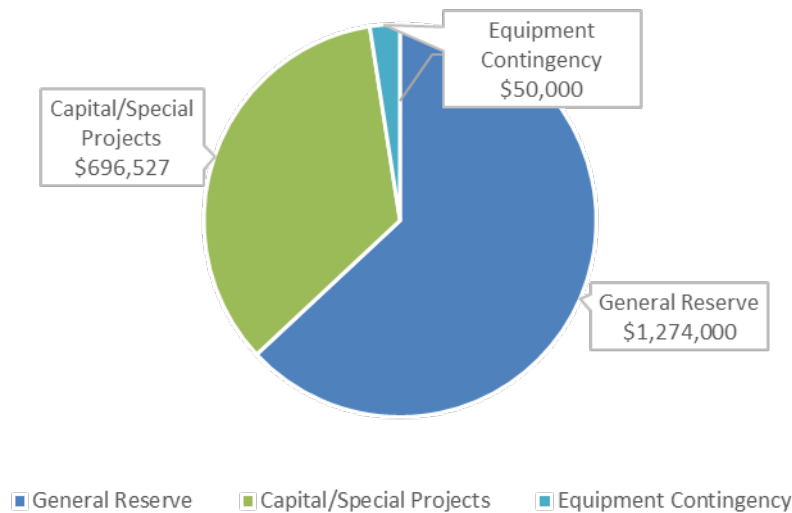
FY22 Current Year – Reserve Balance Summary:

The General Reserve established Nov 2015 for emergency needs has a current balance \$1.274M, representing 20% of the current operating budget (goal set by the JPA Board 20%).

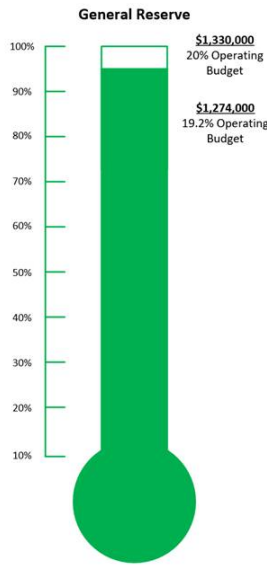
The Capital/Special Projects Reserve is expected to have an FY22 yearend balance of \$697k. The proposed budget includes a CIP contribution of \$368k into the fund for FY23.

Four years ago the Board approved the setting aside of a small contingency fund primarily set up for radio equipment failures. This year the contingency fund has not been needed, resulting in an untouched balance of \$50k.

FY22 Current Reserve Balances



JPA Board General Reserve Fund Goal Status



Use of Fund Balance

The agency realized a \$600k fund balance, as a result of vacancies and carryovers from prior years, as noted in the FY20/21 Financial Audit. As a result, the agency proposes the following use of funds:

Description	Year	Amount	Fund	Division
Offset Member Shares for FY23 Budget	FY23	\$ 350,000	#10	#30
Increase General Reserve Fund	FY22	\$ 50,000	#20	#30
Open Item for Discussion		\$ 200,000		
Total		\$ 600,000		

1. To offset member shares for FY23, the use of \$350k from fund balance was built into the FY22/23 Budget.
2. The JPA Board set the goal of having 20% of the operating budget set aside in the General Reserve fund. The current balance is \$1.274M, reflecting 19% of the operating budget for FY23 or 96% of the Board’s goal. Increasing the fund by \$50k, will bring the General Reserve to \$1.330M, reaching 100% of the Board’s goal.
3. This line item was left open for funding options e.g., hold for potential match of grant funds, make an additional CalPERS UAL one-time lump sum payment; set aside in Capital Reserve; or use towards additional member agency off-sets, etc.

FY22-23 Proposed Member Agency Allocations

The agency allocations shown on the table below reflects operations & maintenance on a side by side comparison with the CIP allocation.

**Note: the scheduled debt service payment will be paid fully Nov 2025*

Agency Totals	Last Year's Allocations	Proposed	Change
	FY 21-22	FY 22-23	Increase/ (Decrease)
Winters - O&M/Capital	\$264,201	\$262,249	(\$1,952)
Winters - Debt Service	<u>\$21,865</u>	<u>\$21,837</u>	(\$28)
Total	\$286,066	\$284,086	(\$1,980)
Woodland - O&M/ Capital	\$2,248,278	\$2,333,649	\$85,371
Woodland - Debt Service	<u>\$96,491</u>	<u>\$96,367</u>	(\$124)
Total	\$2,344,769	\$2,430,016	\$85,247
West Sac - O&M/Capital	\$2,117,873	\$2,185,607	\$67,734
West Sac - Debt Service	<u>\$55,139</u>	<u>\$55,069</u>	(\$70)
Total	\$2,173,012	\$2,240,676	\$67,664
Yolo County - O&M/Capital	\$1,544,804	\$1,619,496	\$74,692
Yolo County - Debt Service	<u>\$143,017</u>	<u>\$142,833</u>	(\$184)
Total	\$1,687,821	\$1,762,329	\$74,508
Yocha Dehe - O&M/Capital	\$66,606	\$69,238	\$2,632
Yocha Dehe - Debt Service	<u>\$8,568</u>	<u>\$8,557</u>	(\$11)
Total	\$75,174	\$77,795	\$2,621

STAFF REPORT

Agenda Item: 8.b

Date: April 6, 2022
To: YECA Governing Board
From: Dena Humphrey, Executive Director
Subject: FY22/23 Proposed Capital Investment Plan (CIP) Summary

Summary:

The proposed CIP costs for FY23 is a continuation of the 10-year plan. The initial draft to the Board for the 10-year CIP was approved April 2017. The plan identifies when the asset is needed along with potential funding streams from grants or State reimbursements. The projected Capital/Special Projects fund balance at FY23 yearend is projected to be \$963k.

The Board approved the 10-year CIP back in 2017, which set a fixed overall contribution of \$368k into the plan. This allows member agencies to receive a stable allocation for capital costs and provides YECA necessary funds for fluent operations. The total cost over the 10 year plan is estimated at \$3.7M comprising of multiple equipment replacements, primarily focusing on the replacement of the microwave system and radios in years FY24 and FY26.

Current FY21/22 CIP Items – Status

Uninterruptible Power Supply (UPS) ~ *Completed August 2021*

The UPS has reached its end of life and provides power continuity to all servers, SAN, Network, and Dispatch consoles. In the event of a power failure, the UPS ensures the equipment will stay powered, while the building switches to generator power. In an extreme event of a generator failure, the UPS would provide continuous power to the equipment and dispatch consoles for a limited time.

Batteries Radio Plant: ~ *Slated for Completion May 2022*

Each radio site has a secondary source of power to operate the radios in the event of a power failure. This is the last phase to replace the aged batteries at each of the sites that were originally installed for the new radio system. The HSG grant of \$66k, was approved for the purchase of the batteries for this project.

Offsite SAN (Disaster Recovery): ~ *Slated for Completion June 2022*

The offsite SAN is a storage array (1 of 2) that stores YECA's backup jobs offsite to preserve data in the event of a catastrophic failure at YECA (fire, flood, power spike that destroys the boxes, etc.) that has reached end of life.

R730 Servers (2): ~ Slated for Completion June 2022

The R730 servers are physical servers that support the virtual server infrastructure that are end-of-life servers for the network (CAD, Email, file storage, CLETS, etc.) that are in need of replacement due to age.

FY22/23 Proposed CIP Items:

9-1-1 Voice Logger (Server):

The 9-1-1 voice logger records the primary VHF/UHF channels and telephone calls that are made and received from the Vesta phone system. This server has reached end of life.

Dispatch Furniture Consoles:

The current furniture in the communications center was purchased 20 years ago and is showing its age being used 24 x 7. The \$85k, amount was used five years ago as a budgetary figure. Recent quotes have projected the budgetary costs to be approximately \$200k.

TSM 8000 Server – Microwave:

This server is the logging point for all radio system alarms from all equipment throughout the system. It is also the primary access point for programming and configuration of radio infrastructure.

Summary of costs for the proposed FY22/23 CIP Items:

Project	Cost	Status
Voice Logger	\$ 52,000	<i>Slated for FY23</i>
SAN	\$ 85,000	<i>Slated for FY23</i>
TSM 8000 Server	\$ 17,000	<i>Slated for FY23</i>
TOTAL	\$ 154,000	

Agenda Item: 8.c

FY23 CIP
5-Year Projection

Project	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27
Furniture					
Dispatch Consoles	\$85,000				
Server Room					
R720 Servers (2) & R740 (2)					
Offsite SAN (Disaster Recovery)		\$90,000			
UPS					
Core Switches (6)				\$66,000	
Internet Firewalls				\$16,000	
Interagency Firewalls				\$7,000	
911 Voice Logger (Server only) I	\$52,000				
911 Voice Logger (Server only) II		\$11,000			\$55,000
SAN		\$52,000			
R730 Servers (2)					
Radio/911 Equipment Room					
Radio/Microwave Multiplexor					\$380,000
Batteries for Radio Power Plant					
Dispatch 911 Phones (CPE)				\$370,000	
TSM 8000 Server - Microwave	\$17,000			\$17,000	
Zetron Toning System					
Radios			\$235,000		
Microwave Radios					\$135,000
Channel Banks					\$135,000
GPS Clocks					\$20,000
Comparators					\$205,000
Radio Sites					
Batteries for Radio Power Plant					
Generator for Bald					
Radios			\$590,000		
Microwave Radios					\$550,000
Channel Banks					\$100,000
GPS Clocks					\$130,000
HVAC				\$60,000	\$60,000
Totals	\$154,000	\$153,000	\$825,000	\$536,000	\$1,770,000
Total per Funding Source				\$60,000	\$60,000
				\$482,000	
Member Agencies	\$154,000	\$153,000	\$825,000	\$54,000	\$1,710,000
Annual Sinking Fund	\$368,000	\$368,000	\$368,000	\$368,000	\$368,000
Annual Balance	\$214,000	\$215,000	-\$457,000	\$314,000	-\$1,342,000
Running Balance	\$962,527	\$1,177,527	\$720,527	\$1,034,527	-\$307,473

8.c FY22/23 Proposed Position Table

Authorized Position Resolution

as of
03/31/2022

<i>Active Positions</i>			Current				Proposed	
			FTE Auth	FTE Funded	FTE Vacant	FTE Current	Proposed FTE Changes	FTE Auth & Funded
1	Executive Director	2015	1	1		1		1
2	HR/Fiscal Administrator	2016	0	0		0		0
3	Sr. Administrative Specialist II – Confidential	2008	1	1		1		1
4	Operations Manager	2008	0	0		0		0
5	Dispatch Supervisor	1999	4	4		4		4
6	911/Public Safety Dispatcher I/II	2015	26	26	3	23		26
7	911/Public Safety Dispatcher III	2006	4	4		4		4
8	Dispatch Assistant	2014	4	4	1	3		4
9	IT Systems Manager	2012	1	1		1		1
10	Sr. Radio Administrator	2013	0	0		0		0
11	Radio Systems Administrator	2008	0	0		0		0
12	Systems Administrator	2018	1	1		1		1
13	Information Technology Specialist	2018	1	1		1		1
14	Accountant II	2021	1	1	1	0		1
15	Deputy Director	2021	1	1		1		1
16	Operations Supervisor	2021	1	1		1		1
Totals			46	46	5	41		46