

**YOLO EMERGENCY COMMUNICATIONS AGENCY (YECA)
GOVERNING BOARD**

April 6, 2022

2:00 P.M. Public Session

Minutes

The YECA Governing Board met on Wednesday April 6th, 2022 at Yolo Emergency Communications Agency 35 N Cottonwood – Conference Room, Woodland. Chair Steve Binns called the meeting to order at 2:09 p.m.

This meeting was formatted to allow Board Members, staff, and the public to participate in the meeting via teleconference, pursuant to the Governor’s Executive Order N-29-20 (March 17, 2020), was available at the following link:

Teleconference Options to join Zoom meeting:
By PC: <https://us02web.zoom.us/j/84256097223>
Meeting ID: 842 5609 7223
Or
By Phone: (669) 900-6833
Meeting ID: 842 5609 7223

PRESENT: Primary Board Members: Dena Humphrey, YECA Executive Director, Steve Binns, City of West Sacramento, Kim McKinney, City of Woodland, Brad Lopez, City of Winters
Joined via ZOOM: Tom Lopez, Yolo County, Rebecca Ramirez, Yocha Dehe Wintun Nation

Entry No.2

Minute Order No. 2022-05

Approval of the Agenda - [Approved](#)

MOTION: B. Lopez SECOND: McKinney AYES: Binns, T. Lopez, Ramirez, McKinney, B. Lopez

Entry No. 3

Announcements

- a. Proclamation “National Public Safety Telecommunications Week April 10th- 16th
- b. YECA’s Dispatcher of the Year “Amanda Garrison”

Entry No. 4

Public Comment – None

Entry No. 5

Minute Order No. 2022-06

Approval of Consent Agenda - [Approved](#)

- a. Approval of the Minutes from the March 2, 2022, Regular Meeting
- b. Operations Division Report
- c. Current Year Budget Status Update
- d. New Vehicle Purchase Replacement

MOTION: T. Lopez SECOND: B. Lopez AYES: Binns, T. Lopez, Ramirez, B. Lopez

Entry No. 6

Old Business

- a. YECA Building Prospects- ED Humphrey advised to get discussions back on track with potential funding for the YECA remodel. Chair Binns informed he would be meeting with his City Manager. ED Humphrey is tentatively looking at a July timeframe to hold a meeting to give a brief overview of the agency and a walking tour; potential dates will be sent in an e-mail to board members.

Entry No. 7

Minute Order No. 2022-07

Proposed Agency Financial Compensation Packages for periods July 1, 2022 thru June 30, 2025 –

Voted Item - Approved

- a. YCDA MOU Staff Summary
- b. New YCDA MOU
- c. Non-represented Compensation Package
- d. Admin Specialist II Position Upgrade “Confidential”
- e. Admin Specialist II- Confidential Job Description
- f. New Agency Benefit Summary
- g. New Agency Salary Schedule

Note for Items (d.) Admin Specialist II Position Upgrade “Confidential” & (e) Admin Specialist II- Confidential Job Description included a typo in the position title. The correct official title for this position is Sr. Administrative Specialist – Confidential.

MOTION: Ramirez SECOND: McKinney AYES: Binns, T. Lopez, Ramirez, B. Lopez, McKinney

Entry No. 8

FY22/23 Proposed Draft Budget & Presentation - *Info Only

- a. FY22/23 Proposed Budget
- b. FY22/23 Proposed CIP Summary
- c. FY22/23 Proposed CIP 5-Year Forecast
- d. FY22/23 Proposed Position Table

ED Humphrey presented Surplus Fund Balance Proposal ideas with the Yocha Dehe Community Grant not yet approved. Chair Binns and Board Members Ramirez and Lopez suggested bringing back surplus fund amounts discussions prior to the start of the fiscal year to redistribute surplus funds setting aside a portion to match this grant if the grant is approved. In addition, Board Member McKinney expressed providing more specific information with the Draft Budget including three years of information versus the one year provided for comparison for future budget proposals.

Entry No. 9

Next Scheduled JPA Board Meeting Date May 4, 2022

Entry No. 10

Items for Future Meeting Agenda

- a. FY22/23 Budget
- b. ED Annual Evaluation
- c. After Hours Records

Entry No. 11 Meeting Adjourned at 3:14 p.m.
Minutes submitted by Tianna Dumas