

**AGENDA
REGULAR MEETING
YECA GOVERNING BOARD
Wednesday, April 1, 2026
2:00 P.M. Public Session**

Yolo Emergency Communications Agency, 35 N. Cottonwood St, Woodland, CA 95695

ALL ITEMS ARE FOR ACTION UNLESS OTHERWISE NOTED WITH AN ASTERISK (*)

1. Call to Order (2:00 PM)

2. Approval of the Agenda

3. Announcements

- a. YECA 2025 Dispatcher of the Year “Krista Bryant”
- b. Proclamation “National Public Safety Telecommunications Week April 12th-18th”

4. Public Comment

Speakers must state their name and city of residence for the record and limit their remarks to three minutes. Members of the public audience may address the Governing Board on any item not on today’s agenda. No response is required and no action can be taken, however, the Governing Board may add the item to the agenda of a future meeting.

5. Consent Agenda

Consent Agenda items are considered to be routine and will be considered for adoption by one motion. There will be no separate discussion of these items unless a member of the Governing Board, member of the audience, or staff requests that the Governing Board remove an item. If an item is removed, it will be discussed in the order in which it appears on the agenda.

- a. Approval of the Minutes from the January 7, 2026, Regular Meeting
- b. Operations Division Report
- c. Current Year Budget Status Update
- d. 2025 4th Quarter Law & Fire Dispatch to Que Call Stats
- e. 2025 Annual Calls for Service Report
- f. T-Mobile Cell Tower Lease Extension 5-Year Term

6. FY24/25 External Audit Presentation by Richardson & Company, CPA’s – *Info Only

- a. FY24/25 Fiscal Audit Governance Letter
- b. FY24/25 Fiscal Audit Management Letter
- c. FY24/25 Fiscal Audit Financials - Attachment

7. Proposed Agency Financial Compensation Packages for periods July 1, 2026 thru June 30, 2029 –

***Info Only**

- a. YCDA MOU Staff Summary
- b. Proposed New YCDA MOU
- c. Proposed Non-Represented Compensation Packages
- d. Proposed New Agency Benefit Summary
- e. Proposed New Agency Salary Schedule

8. FY26/27 Proposed Draft Budget & Presentation – *Info Only

- a. FY26/27 Proposed Budget
- b. FY26/27 Proposed CIP Summary
- c. FY26/27 Proposed CIP 10-Year Forecast
- d. FY26/27 Proposed Position Table

9. Closed Session

- a. Public Employee Performance Evaluation (GC54957)
Position Title: Executive Director

10. Next Scheduled JPA Board Meeting Date May 6, 2026

11. Items for Future Meeting Agenda

- a. FY26/27 Budget
- b. Radio & Microwave Project Presentation

12. Adjournment

I declare under penalty of perjury that the foregoing agenda was available for public review and posted on/or before March 27, 2026 on the bulletin board outside of the Yolo County, Erwin Meier Administration Center, 625 Court St., Woodland, California and on the agency website:



Dena Humphrey, Executive Director

If you are a person with a disability and you need disability related accommodations to attend the meeting, please contact Tianna Dumas at (530) 666-8900 or (530) 666-8909 (fax). Requests for accommodations must be made at least two full business days before the start of the meeting.

**YOLO EMERGENCY COMMUNICATIONS AGENCY
(YECA) GOVERNING BOARD**

January 7, 2026

2:00 P.M.

Minutes

The YECA Governing Board met on Wednesday January 7, 2026, at the Yolo Emergency Communications Agency, 35 N Cottonwood St. – Conference Room, Woodland. Board Chair Binns called the meeting to order at 2:00pm.

PRESENT: Primary Board Members: Dena Humphrey, YECA Executive Director, Steve Binns, City of West Sacramento, Tom Lopez, Yolo County, Kim McKinney, City of Woodland, Shawn Kinney, Yocha Dehe Wintun Nation

Absent: Jack Snyder, City of Winters

Entry No. 2

Minute Order No. 2026-01

Approval of the Agenda - [Approved](#)

MOTION: Kinney SECOND: Lopez AYES: Binns, Kinney, McKinney, Lopez Absent: Snyder

Entry No. 3

Announcements- None

Entry No. 4

Public Comment – None

Entry No.

Minute Order No. 2026-02

Approval of Consent Agenda – [Approved](#)

- a. Approval of the Minutes from the December 3, 2025, Regular Meeting
- b. Operations Division Report
- c. Current Year Budget Status Update

MOTION: Lopez SECOND: McKinney AYES: Binns, Kinney, McKinney, Lopez Absent: Snyder

Entry No. 6

Closed Session- Out of Session: 2:02 p.m.

- a. Conference with Labor Negotiator (CG54957.6)

Agency Representative: Dena Humphrey, Executive Director

Employee Organization: Yolo Communications Dispatchers Association (YCDA)

Back in session: 2:43p.m. – Reportable Action- None

Entry No. 7

Next Scheduled JPA Board Meeting Date: March 4th, 2026

Entry No. 8

Items for Future Meeting Agenda

- a. FY25 Financial Audit Presentation
- b. Ratification of YCDA MOU
- c. FY27 Proposed Draft Budget
- d. Executive Director Evaluation and Contract

Entry No. 9

Meeting Adjourned at 2:52pm

Minutes submitted by Tianna Dumas

STAFF REPORT

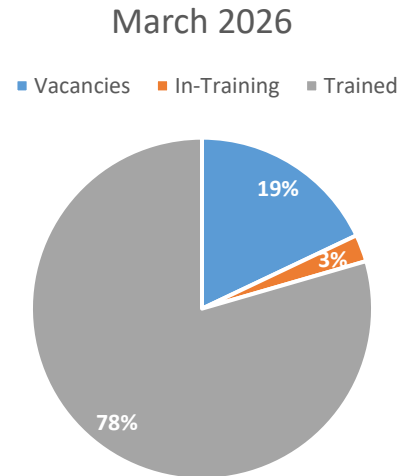
Agenda Item: 5.b

Date: April 1, 2026
To: YECA Governing Board
Thru: Dena Humphrey, Executive Director
From: Vanesa Hoyt, Operations Manager
Subject: January-February Combined Operations Division Report
Recommendation: No action required; information only.
Summary: Operations staff is currently engaged in the following:

Staffing:

1. Out of 37 funded operations positions:

Classification	Filled	Funded	Vacant
Operations Manager	1	1	0
Dispatch Supervisor	3	4	1
Dispatcher III	4	4	0
Dispatcher I/II	21	26	5
Dispatch Assistant	1	2	1
TOTAL	30	37	7



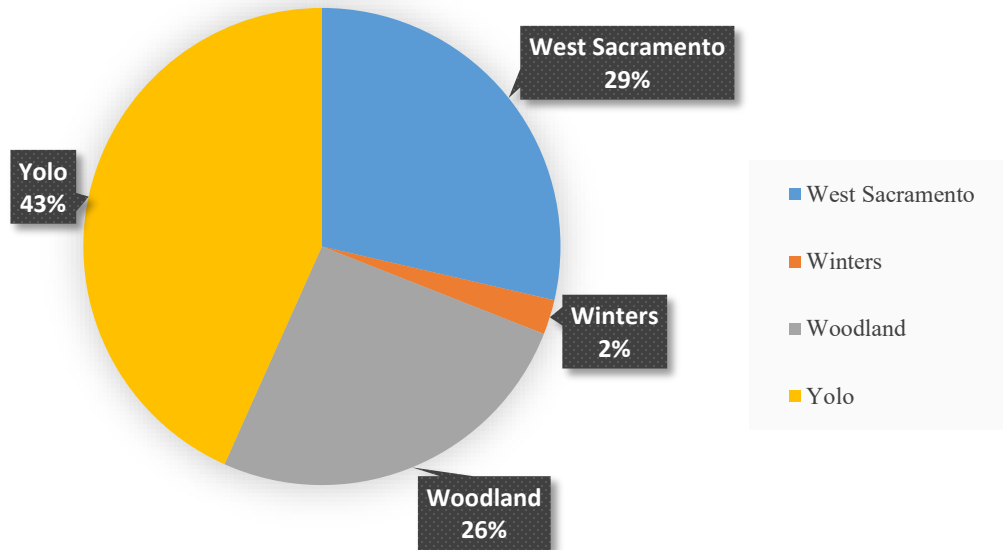
2. Trainee Progress Updates:
 - Mackenzie Daniels, Tayra Eidenbenz, and Shelbee Hudson have successfully completed training on all radio channels.
 - Julian Garcia has completed training on the WDP radio (1st console).
3. Staffing Note:
 - Dispatch Assistant Dominique Holmes has resigned from her position.

Statistical Information:

Monthly Phone Statistics:

	Jan	Feb	YTD
9-1-1	4,401	3,865	8,266
7-Digit Emergency	765	681	1,446
AMR	98	74	172
West Sacramento	3,232	2,831	6,063
Winters	291	209	500
Woodland	3,117	2,332	5,449
Yolo	4,482	4,692	9,174
Outgoing	4,344	3,867	8,211
TOTAL	20,730	18,551	39,281

**2026 YTD
Incoming Non-Emergency Lines**

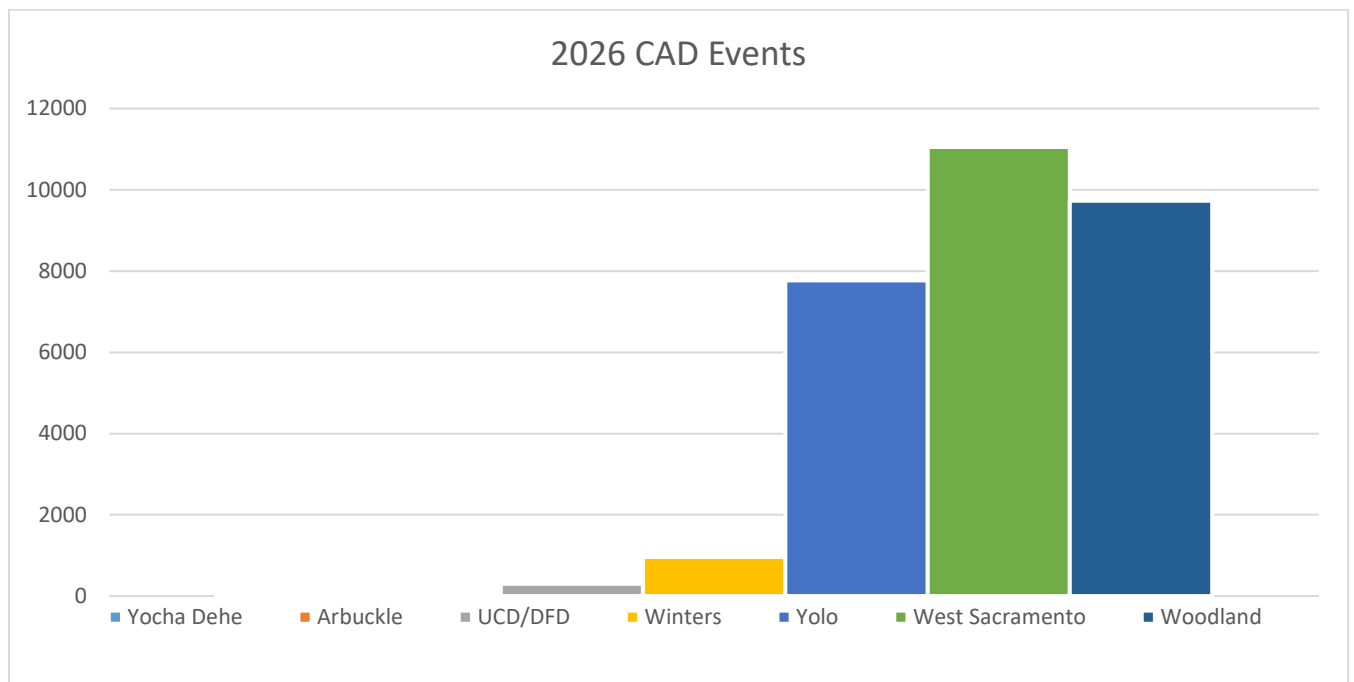


Monthly CAD Events:

Agency/CAD Events by Category	JAN	FEB	YTD
West Sacramento			
Law	4,412	4,304	8,716
Fire	346	349	695
Medical	606	536	1,142
Animal Control	226	214	440
Public Works/Support	38	25	63
TOTAL	5,628	5,428	11,056
Winters			
Law	352	362	714
Fire	39	52	91
Medical	50	50	100
Animal Control	23	28	51
Public Works/Support	5	5	10
TOTAL	469	497	966
Woodland			
Law	4,190	3,562	7,752
Fire	296	244	540
Medical	509	429	938
Animal Control	227	192	419
Public Works/Support	52	27	79
TOTAL	5,274	4,454	9,728
YSO			
Law	2,707	2,468	5,175
Fire	373	571	944
Medical	67	81	148
Animal Control	277	242	519
Public Works/Support	534	448	982
TOTAL	3,958	3,810	7,768
Yocha Dehe			
Fire	12	11	23
Medical	36	26	62
TOTAL	48	37	85

Arbuckle			
Fire	11	15	26
Medical	16	19	35
TOTAL	27	34	61
UCD/DFD			
Fire	85	57	142
Medical	69	90	159
TOTAL	154	147	301
GRAND TOTAL	15,558	14,407	29,965

YTD CAD Events by Agency:



CLETS Inquiries/Returns:

Query Count by Agency

WDP	JAN	FEB	YTD
Inquiries	3,172	2,779	5,951
Returns	16,598	14,207	30,805
WNP	JAN	FEB	YTD
Inquiries	195	279	474
Returns	941	1,703	2,644
WSP	JAN	FEB	YTD
Inquiries	3,358	3,401	6,759
Returns	16,799	15,724	32,523
YSO	JAN	FEB	YTD
Inquiries	2,949	2,941	5,890
Returns	15,781	14,748	30,529
TOTAL	JAN	FEB	YTD
Inquiries	9,674	9,400	19,074
Returns	50,119	46,382	96,501

Confidential Records Requests (Audio & CAD Print out):

Jan	Feb	YTD
19	21	40

Text to 9-1-1:

Jan	Feb	YTD
18	16	34

IROC (Fire- Interagency Resource Ordering Capability):

	Jan	Feb	YTD
IROC Fill Orders	0	0	0
IROC Updates	0	3	3

9-1-1 Answering Times:

In the busiest hour; 90% of all 9-1-1 calls shall be answered within 15 seconds, 95% of all 9-1-1 calls should be answered within 20 seconds.

Month & (Busiest Hour)	<u>Jan (1400)</u>	<u>Feb (1400)</u>	YTD AVERAGE
0-10 seconds	94.08%	97.07%	95.58%
0-15 seconds	97.56%	99.58%	98.57%
0-20 seconds	97.91%	100%	97.91%

Projects:

1. Leadership Development Training
 - a. The Leadership Pilot Program is being revisited with the goal of relaunching and expanding internal leadership development opportunities for staff.
2. Emergency Medical Dispatch Quality Assurance (EMD-QA)
 - a. QPR conducts case reviews in alignment with IAED standards, while the Operations Manager provides internal performance feedback and oversees ongoing quality improvement efforts.
3. Disaster Recovery Plan
 - a. Conducting regular staff training on evacuation procedures.
 - b. Utilizing cases for tactical dispatch and call-out protocols.
4. Recruitment
 - a. Recruitment is currently open for the July 2026 Dispatch Academy.
5. Succession Planning
 - a. Succession planning efforts are ongoing with a focus on ensuring continuity of operations and coverage for critical roles.
6. 2026 In-Service Training
 - a. Pre-Fire Season Preparedness Training
 - b. IROC Refresher Training
 - c. Everbridge Refresher Training
 - d. Public Records Act Training for leadership staff
 - e. Communication Training Officer (CTO) Refresher Training
 - f. Law Enforcement Dispatch Training
7. CalOES GIS Pilot Project
8. NG9-1-1 Equipment Installations
 - a. Phase 2 Integration: Integration of location information systems to improve caller location accuracy, enabling more precise dispatching, with potential for basic text messaging capabilities.
 - b. CPE Software Upgrade: Completed 4/13/2021
 - c. Atos Equipment installation: Completed 11/15/2021
 - d. Migration from Comtech Text to 9-1-1 to Rapid Deploy Radius: Completed 02/23/2022.
 - e. CALOES Tiger Team PSAP Readiness Testing: Completed 08/23/2023
 - f. Currently in the review stage for the next CPE refresh through the CalOES, with contract terms and the Scope of Work pending state approval.
9. Employee Evaluation Model
10. Employee Wellness Program
11. Artificial Intelligence for non-emergency calls

YECA BUDGET MANAGEMENT SUMMARY

2025 / 2026 As of 02/28/2026

B/U	8%	17%	25%	33%	42%	50%	58%	67%	75%	83%	92%	100%
	JUL-25	AUG-25	SEPT-25	OCT-25	NOV-25	DEC-25	JAN-26	FEB-26	MAR-26	APR-26	MAY-26	JUN-26
30 ADMINISTRATION												
Appropriations	\$ 2,525,330	\$ 2,525,330	\$ 2,525,330	\$ 2,525,330	\$ 2,568,735	\$ 2,568,735	\$ 2,568,735	\$ 2,568,735	\$ 2,568,735	\$ 2,568,735	\$ 2,568,735	\$ 2,568,735
Encumbrances	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures	\$ 387,195	\$ 491,538	\$ 610,634	\$ 891,072	\$ 1,030,959	\$ 1,172,226	\$ 1,347,707	\$ 1,407,100	\$ -	\$ -	\$ -	\$ -
Unencumbered	\$ 2,128,135	\$ 2,033,792	\$ 1,914,696	\$ 1,634,258	\$ 1,537,776	\$ 1,396,509	\$ 1,221,028	\$ 1,161,635	\$ 2,568,735	\$ 2,568,735	\$ 2,568,735	\$ 2,568,735
Percent Expended	16%	19%	24%	35%	40%	46%	52%	55%	0%	0%	0%	0%
40 OPERATIONS - DISPATCH												
Appropriations	\$ 5,398,354	\$ 5,398,354	\$ 5,398,354	\$ 5,398,354	\$ 5,398,354	\$ 5,398,354	\$ 5,398,354	\$ 5,398,354	\$ 5,398,354	\$ 5,398,354	\$ 5,398,354	\$ 5,398,354
Encumbrances	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures	\$ 853,527	\$ 1,226,648	\$ 1,748,455	\$ 2,140,474	\$ 2,484,226	\$ 2,843,891	\$ 3,344,160	\$ 3,565,132	\$ -	\$ -	\$ -	\$ -
Unencumbered	\$ 4,544,827	\$ 4,171,706	\$ 3,649,899	\$ 3,257,880	\$ 2,914,128	\$ 2,554,463	\$ 2,054,194	\$ 1,833,222	\$ 5,398,354	\$ 5,398,354	\$ 5,398,354	\$ 5,398,354
Percent Expended	16%	23%	32%	40%	46%	53%	62%	66%	0%	0%	0%	0%
50 INFORMATION TECHNOLOGY												
Appropriations	\$ 954,025	\$ 954,025	\$ 954,025	\$ 954,025	\$ 954,025	\$ 954,025	\$ 954,025	\$ 954,025	\$ 954,025	\$ 954,025	\$ 954,025	\$ 954,025
Encumbrances	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures	\$ 354,234	\$ 400,707	\$ 433,941	\$ 563,390	\$ 569,728	\$ 587,742	\$ 636,085	\$ 680,420	\$ -	\$ -	\$ -	\$ -
Unencumbered	\$ 599,791	\$ 393,480	\$ 520,084	\$ 390,635	\$ 384,297	\$ 366,283	\$ 317,940	\$ 273,605	\$ 954,025	\$ 954,025	\$ 954,025	\$ 954,025
Percent Expended	37%	42%	45%	59%	60%	62%	67%	71%	0%	0%	0%	0%
60 GRANTS												
Appropriations	\$ 28,122	\$ 28,122	\$ 28,122	\$ 28,122	\$ 28,122	\$ 28,122	\$ 28,122	\$ 28,122	\$ 28,122	\$ 28,122	\$ 28,122	\$ 28,122
Encumbrances	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures	\$ 28,122	\$ 28,122	\$ 28,122	\$ 28,122	\$ 28,122	\$ 28,122	\$ 28,122	\$ 28,122	\$ 28,122	\$ 28,122	\$ 28,122	\$ 28,122
Unencumbered	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0	\$ 28,122	\$ 28,122	\$ 28,122
Percent Expended	100%	100%	100%	100%	100%	100%	100%	100%	0%	0%	0%	0%
TOTAL Appropriations	\$ 8,905,831	\$ 8,905,831	\$ 8,905,831	\$ 8,905,831	\$ 8,949,236	\$ 8,949,236	\$ 8,949,236	\$ 8,949,236	\$ 8,949,236	\$ 8,949,236	\$ 8,949,236	\$ 8,949,236
Encumbrances	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures	\$ 1,633,079	\$ 2,147,017	\$ 2,821,153	\$ 3,623,057	\$ 4,113,035	\$ 4,631,981	\$ 5,356,074	\$ 5,680,774	\$ -	\$ -	\$ -	\$ -
Unencumbered	\$ 7,272,752	\$ 6,758,815	\$ 6,084,679	\$ 5,282,774	\$ 4,836,201	\$ 4,317,256	\$ 3,593,163	\$ 3,268,462	\$ 8,949,236	\$ 8,949,236	\$ 8,949,236	\$ 8,949,236
Percent Expended	18%	24%	32%	41%	46%	52%	60%	63%	0%	0%	0%	0%
TOTAL Estimated Revenue	\$ 8,905,708	\$ 8,905,708	\$ 8,905,708	\$ 8,905,708	\$ 8,949,236	\$ 8,949,236	\$ 8,949,236	\$ 8,949,236	\$ 8,949,236	\$ 8,949,236	\$ 8,949,236	\$ 8,949,236
Realized Revenue	\$ 1,127,489	\$ 1,130,752	\$ 4,094,845	\$ 4,167,544	\$ 4,811,240	\$ 4,874,284	\$ 6,903,449	\$ 6,944,737	\$ -	\$ -	\$ -	\$ -
Unrealized Revenue	\$ 7,778,219	\$ 7,774,956	\$ 4,810,863	\$ 4,738,164	\$ 4,137,996	\$ 4,074,972	\$ 2,045,787	\$ 2,004,499	\$ 8,949,236	\$ 8,949,236	\$ 8,949,236	\$ 8,949,236
Percent Realized	13%	13%	46%	47%	54%	54%	77%	78%	0%	0%	0%	0%



Quarter 4, 2025 Law Call Statistics

Call Processing Time - All Calls

Average Seconds from First Keystroke to Pending Queue Entry										
PRIORITY	WDP		WNP		WSP		YSO		Total	
	Average	# of Calls	Average	# of Calls	Average	# of Calls	Average	# of Calls	Average	# of Calls
1	76	146	96	11	80	324	74	113	78	594
2	115	1,454	124	127	110	1,851	105	401	112	3,833

Queue Entry to First Unit Dispatched - Units Available

Average Seconds from Pending Queue Entry to First Unit Dispatched										
PRIORITY	WDP		WNP		WSP		YSO		Total	
	Average	# of Calls	Average	# of Calls	Average	# of Calls	Average	# of Calls	Average	# of Calls
1	132	109	104	6	143	254	72	94	125	463
2	326	1,061	99	111	350	1,412	132	351	306	2,935

Queue Entry to Law Supervisor Notified - No Units Available

Average Seconds from Pending Queue Entry to the Law Supervisor Notification of No Units Available										
PRIORITY	WDP		WNP		WSP		YSO		Total	
	Average	# of Calls	Average	# of Calls	Average	# of Calls	Average	# of Calls	Average	# of Calls
1	698	14	64	1	154	33	43	3	295	51
2	310	314	141	5	195	371	118	26	243	716

Queue Entry to First Unit Dispatched After Law Supervisor Notification - No Units Available

Average Seconds from Pending Queue Entry to First Unit Dispatched after Law Supervisor Notification has Occurred										
PRIORITY	WDP		WNP		WSP		YSO		Total	
	Average	# of Calls	Average	# of Calls	Average	# of Calls	Average	# of Calls	Average	# of Calls
1	697	14	783	1	672	33	391	3	664	51
2	955	314	324	5	1202	371	697	26	1070	716

Queue Entry to First Unit Dispatched - All Calls - Including Available and Unavailable Units

Average Seconds from Pending Queue Entry to First Unit Dispatched										
PRIORITY	WDP		WNP		WSP		YSO		Total	
	Average	# of Calls	Average	# of Calls	Average	# of Calls	Average	# of Calls	Average	# of Calls
1	132	146	104	11	143	324	72	113	126	594
2	326	1,454	99	127	350	1,851	132	401	310	3,833



Quarter 4, 2025 Fire Call Statistics

Call Processing Time - All Fire Calls

Average Seconds from First Keystroke to Pending Queue Entry														
PRIORITY	WDL		WNF		WSF		UCD		YDF		County		Total	
	Average	# of Calls	Average	# of Calls	Average	# of Calls	Average	# of Calls	Average	# of Calls	Average	# of Calls	Average	# of Calls
Code 2	50	450	50	66	44	587	57	100	71	5	44	132		
Code 3	54	1,577	53	169	57	2,036	61	327	38	129	65	568		

Queue Entry to First Unit Dispatched - All Fire Calls

Average Seconds from Pending Queue Entry to First Unit Dispatched														
PRIORITY	WDL		WNF		WSF		UCD		YDF		County		Total	
	Average	# of Calls	Average	# of Calls	Average	# of Calls	Average	# of Calls	Average	# of Calls	Average	# of Calls	Average	# of Calls
Code 2	19	450	17	66	24	587	22	101	14	5	26	132		
Code 3	19	1,577	19	169	21	2,036	23	299	20	129	20	568		

Call Processing Time - Fire and Medical

Average Seconds from First Keystroke to Pending Queue Entry															
Call Type	PRIORITY	WDL		WNF		WSF		UCD		YDF		County		Total	
		Average	# of Calls	Average	# of Calls	Average	# of Calls	Average	# of Calls	Average	# of Calls	Average	# of Calls	Average	# of Calls
Fire Call Types	Code 2	57	99	48	14	37	174	54	21	117	2	43	39		
	Code 3	63	430	72	56	67	688	68	158	47	21	61	312		
Medical Aid Call Types	Code 2	47	352	51	52	47	410	58	79	41	3	45	92		
	Code 3	20	1,149	44	113	53	1,349	55	169	36	108	67	260		

Queue Entry to First Unit Dispatched - Fire and Medical

Average Seconds from Pending Queue Entry to First Unit Dispatched															
Call Type	PRIORITY	WDL		WNF		WSF		UCD		YDF		County		Total	
		Average	# of Calls	Average	# of Calls	Average	# of Calls	Average	# of Calls	Average	# of Calls	Average	# of Calls	Average	# of Calls
Fire Call Types	Code 2	22	99	11	14	28	174	24	21	10	1	20	39	24	347
	Code 3	23	430	21	56	24	688	27	158	19	18	20	312	23	1,644
Medical Aid Call Types	Code 2	18	352	19	52	19	410	21	79	17	3	17	92	19	985
	Code 3	17	1,149	18	113	19	1,349	20	169	20	108	19	260	18	3,040

YOLO
EMERGENCY
COMMUNICATIONS
AGENCY



2025
ANNUAL CALLS
FOR SERVICE REPORT

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2025 Statistics

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City of Winters	6
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County of Yolo	9
Yocha Dehe Wintun Nation	10
University of California Davis	11
Arbuckle	12

**YECA – Yolo Emergency
Communications Agency**

**EMD – Emergency Medical
Dispatcher**

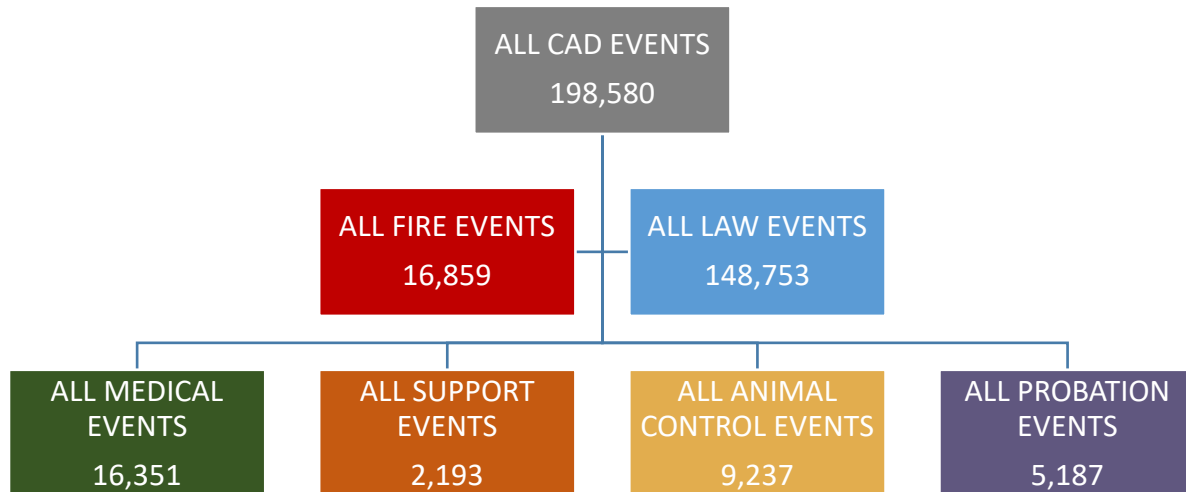
**CLETS – California Law
Enforcement
Telecommunications System**

**CAD – Computer Aided
Dispatch**

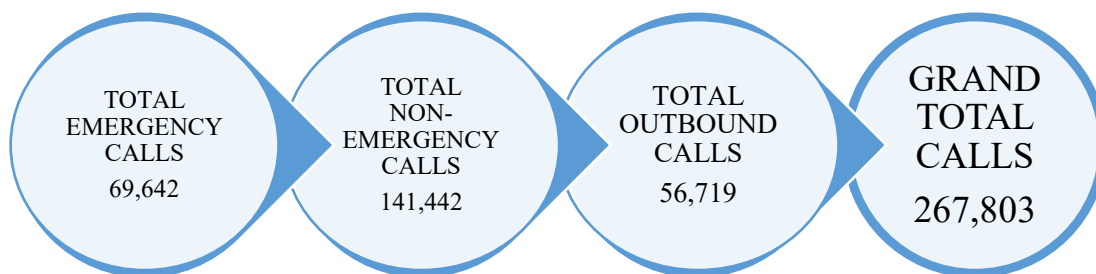
JPA – Joint Powers Authority

CAD EVENTS & ALL PHONE OVERVIEW

YECA utilizes Central Square CAD software to support the complexities of YECA's multi-jurisdictional environment.

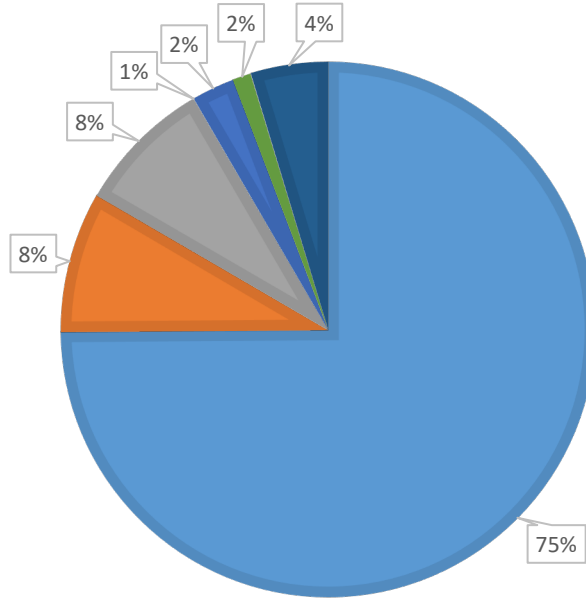


YECA utilizes AT&T's VESTA Phone System to retrieve and process incoming and outgoing calls.



ALL AGENCIES

2025 OVERALL STATISTICS



■ Law ■ Fire ■ Medical ■ Police Records Entries* ■ Probation ■ Public Works/Support ■ Animal Control

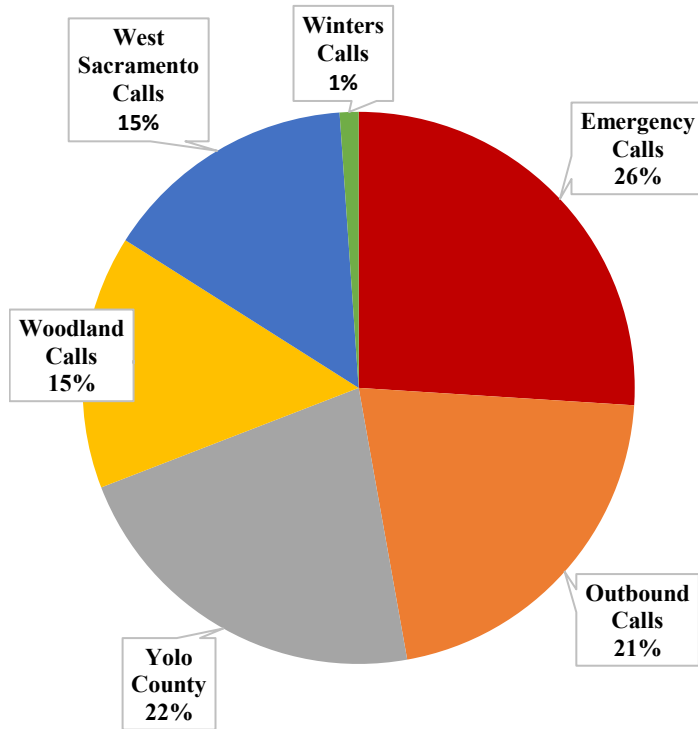
Overall YECA	2024 Total	2025 Total	+/- Difference	% Change
Calls for Service				
Law ²	157,114	148,753	-8,361	-5%
Fire	16,662	16,859	197	1%
Medical	16,344	16,351	7	0%
Police Records Entries ¹	3,201	72	-3,129	-98%
Probation	5,799	5,187	-612	-11%
Public Works/Support	3,276	2,193	-1,083	-33%
Animal Control	8,596	9,237	641	7%
Total	210,992	198,652	-12,340	-6%

¹ WEIGHTED BY TIME

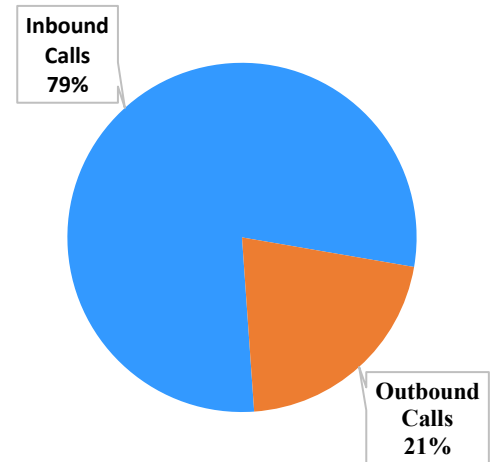
² 2024 LAW TOTALS CORRECTED TO REMOVE DUPLICATE PROBATION CALLS

ALL PHONE CALLS

Annual Total Phone Calls



Annual Total Inbound and Outbound Calls



Total Emergency Calls	
69,642	
Non-Emergency Calls (by Agency)	
Yolo	58,767
Woodland	39,781
West Sacramento	39,938
Winters	2,956
Total Non-Emergency Calls	
141,442	
Total Outgoing Calls	
56,719	
Grand Total Calls	
267,803	

CITY OF WINTERS



Agency	2024 Total	2025 Total	+/- Difference	% Change
City of Winters				
Police	5,644	4,554	-1,090	-19%
Police Records Entries ¹	0	0	0	0%
Fire	732	696	-36	-5%
Medical	685	634	-51	-7%
Public Works	72	68	-4	-6%
Animal Control	252	300	48	19%
Total Phone Calls	8,403	6,994	-1,409	-17%
CLETS Inquiries ²	6,109	3,811	-2,298	-38%
Total	21,897	17,057	-4,840	-22%
CLETS Returns ³	34,156	21,633	-12,523	-37%

¹ WEIGHTED BY TIME

² CLETS INQUIRIES YECA PROCESSED

³ CLETS RETURNS YECA REVIEWED



CITY OF WOODLAND



Agency	2024 Total	2025 Total	+/- Difference	% Change
City of Woodland				
Police	55,344	53,403	-1,941	-4%
Police Records Entries ¹	1	0	-1	-100%
Fire	3,613	3,713	100	3%
Medical	6,028	6,015	-13	0%
Public Works	900	636	-264	-29%
Animal Control	2,573	2,920	347	13%
Total Phone Calls	88,317	82,849	-5,468	-6%
CLETS Inquiries ²	38,615	47,598	8,983	23%
Total	195,391	197,134	1,743	1%
CLETS Returns ³	196,158	245,404	49,246	25%

¹ WEIGHTED BY TIME

² CLETS INQUIRIES YECA PROCESSED

³ CLETS RETURNS YECA REVIEWED

CITY OF WEST SACRAMENTO



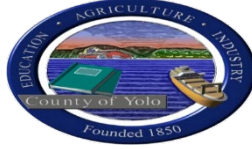
Agency	2024 Total	2025 Total	+/- Difference	% Change
City of West Sacramento				
Police	57,436	58,289	853	1%
Police Records Entries ¹	3,200	72	-3,128	-98%
Fire	5,121	4,817	-304	-6%
Medical	7,238	7,099	-139	-2%
Public Works	488	436	-52	-11%
Animal Control	2,390	3,006	616	26%
Total Phone Calls	89,779	87,501	-2,278	-3%
CLETS Inquiries ²	34,452	36,184	1,732	5%
Total	200,104	197,404	-2,700	-1%
CLETS Returns ³	177,085	180,050	2,965	2%

¹ WEIGHTED BY TIME

² CLETS INQUIRIES YECA PROCESSED

³ CLETS RETURNS YECA REVIEWED

COUNTY OF YOLO



Agency	2024 Total	2025 Total	+/- Difference	% Change
County of Yolo				
Law	36,699	32,489	-4,210	-11%
Fire	5,625	6,194	569	10%
Medical	1,191	1,120	-71	-6%
Public Works	245	261	16	7%
Animal Control	3,381	3,011	-370	-11%
District Attorney	3	4	1	33%
Maintenance	9	33	24	267%
Probation	5,799	5,187	-612	-11%
Social Services	1,457	683	-774	-53%
Environmental Health	5	6	1	20%
Explosive Ordinance	7	14	7	100%
Fire Service Misc.	365	365	0	0%
Public Guardian	69	70	1	1%
Total Phone Calls	93,636	90,459	-3,177	-3%
CLETS Inquiries ¹	44,560	34,624	-9,936	-22%
Total	193,051	174,520	-18,531	-10%
CLETS Returns ²	236,341	185,915	-50,426	-21%

¹ CLETS INQUIRIES YECA PROCESSED

² CLETS RETURNS YECA REVIEWED

YOCHA DEHE FIRE



Agency	2024 Total	2025 Total	+/- Difference	% Change
Yocha Dehe Wintun Nation				
Fire	140	169	29	21%
Medical	306	378	72	24%
Total	446	547	101	23%

UNIVERSITY OF CALIFORNIA DAVIS



Contract Fire	2024 Total	2025 Total	+/- Difference	% Change
UC Davis Fire				
Fire	1,212	1,054	-158	-13%
Medical	657	853	196	30%
Move-Ups	158	100	-58	-1%
Total	2,027	2,007	-20	-1%

ARBUCKLE FIRE



Contract Fire	2024 Total	2025 Total	+/- Difference	% Change
Arbuckle				
Fire	219	216	-3	-1%
Medical	239	252	13	5%
Total	458	468	10	2%

STAFF REPORT

Agenda Item: 5.f

Date: April 1, 2026

To: YECA Governing Board

From: Dena Humphrey, Executive Director

Subject: 5-Year Extension Letter for T-Mobile Tenant Lease on YECA Tower

Recommendation: Approve signing authority to Executive Director to sign extension letter with T-Mobile to begin the second successive of five (5-year) term agreement beginning June 1, 2026.

Summary:

Metro PCS now T-Mobile has been a tenant on YECA's tower, since 2005. The original agreement allowed five (5) successive renewal terms of five (5) years each for a total of 25 years. In 2011, T-Mobile built a new tower for YECA and applied YECA's share of the new tower towards a rent abatement program. This was scheduled to end July 2023.

T-Mobile requested to lease additional ground space to outfit a generator near the site. This request follows FCC's requirement for carriers to have onsite backup power in the event of power outages for their subscribers. Yolo County gave their consent for the permit use of the property and the amendment was reviewed by County Counsel and approved as to form.

In doing so, the agency was able to renegotiate the original lease and increase the rent to market value. This brought the monthly rent from \$1,520 to \$2,500, plus \$300 for the 10 x 15 additional ground space for a total of \$2,800 a month. This would be approximately \$35k, a year in revenue with annual increases of 3%.

In addition to the rent increase, below are some additional highlighted terms added to the amendment:

- Initial term June 1, 2021 – May 31, 2026
 - Three (3) successive renewal terms of five (5) years each
 - YECA Board must approve each five (5) year term
 - Month-to-month clause for any time lapse between renewal periods awaiting approvals
- An annual escalation increase of 3% per year
- Full engineering fees to be paid by tenant for tower structural analysis
- Administrative fees charge \$1,500 to cover the costs of managing new equipment requests
- Equipment consolidation from two existing elevations on the tower to a single elevation – reducing overall footprint on the tower for additional usable space

Pursuant to Paragraph 2 (Renewal Terms) of AMENDMENT NO. 3 TO COMMUNICATIONS SITE LEASE AGREEMENT dated July 14, 2021 (“Amendment No. 3”), the Yolo Emergency Communications Agency Board of Directors has reviewed and officially approved the next Renewal Term of the Lease Agreement for the period running from June 1, 2026 to May 31, 2031.

- Extension term June 1, 2026 – May 1, 3031
 - Exercises the second (2 of 3) successive renewal terms of five (5) years

For illustration purposes, rent for the term June 1, 2026 to May 1, 2031, shall be paid as follows:

June 1, 2026 to May 1, 2027	\$3,245.96 per month
June 1, 2027 to May 1, 2028	\$3,343.34 per month
June 1, 2028 to May 1, 2029	\$3,443.64 per month
June 1, 2029 to May 1, 2030	\$3,546.95 per month
June 1, 2030 to May 1, 2031	\$3,653.36 per month



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REQUIRED COMMUNICATIONS LETTER

To the Board of Directors
Yolo Emergency Communications Agency
Woodland, California

We have audited the financial statements of the Yolo Emergency Communications Agency (YECA) for the year ended June 30, 2025 and have issued our report thereon dated February 5, 2026. Professional standards require that we provide you with the information about our responsibilities under generally accepted auditing standards and, if applicable, *Government Auditing Standards*, as well as certain information related to the planned scope and timing of our audit. We communicated such information in our engagement letter to you dated August 28, 2025. Professional standards also require that we provide you with the following information related to our audit.

Our Responsibility under U.S. Generally Accepted Auditing Standards (GAAS) and *Government Auditing Standards*

As stated in our engagement letter dated August 28, 2025, our responsibility, as described by professional standards, is to express opinions about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the financial statements does not relieve you or management of your responsibilities.

As part of our audit, we considered the internal control of YECA. Such considerations were solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we performed tests of YECA's compliance with certain provisions of laws, regulations, contracts and grants. However, the objective of our tests was not to provide an opinion on compliance with such provisions.

Planned Scope and Timing of the Audit

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit involves judgment about the number of transactions to be examined and the areas to be tested.

Our audit included obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further auditing procedures. Material misstatements may result from (1) errors, (2) fraudulent financial report, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. We have communicated internal control related matters that are required to be

communicated under professional standards in a separate letter. We performed the audit according to the planned scope previously communicated to you in our engagement letter dated September 3, 2024.

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by YECA are described in Note A to the financial statements. YECA implemented Governmental Accounting Standards Board Statement No. 101, *Compensated Absences*, which required sick leave expected to be used for time off in the future to be accrued as part of the compensated absences liability in addition to leave expected to be paid at separation from employment as in the past as discussed in Note 11 to the financial statements. The application of existing policies was not changed during the year. We noted no transaction entered into by YECA during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Accounting estimates are used in determining the depreciable lives used for capital assets, the discount rates used to discount lease and subscription liabilities, the compensated absences liability, and the net pension and OPEB liability. The net pension liability was determined through an actuarial valuation performed by CalPERS. The net OPEB liability is based on an actuarial valuation, which is based on assumptions including future employment, retirement rates and future costs of health care and health insurance. We evaluated the key factors and assumptions used to develop the estimates in determining that they are reasonable in relation to the financial statements taken as a whole.

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The most sensitive disclosure affecting the financial statements were the disclosures related to the net pension and OPEB liabilities in Notes 7 and 9 to the financial statements. The net OPEB liability continues to increase because YECA is not pre-funding the benefits and is only paying retiree health insurance premiums on a pay-as-you-go basis.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. We noted a change was needed to the fair value adjustment on the investment in the County investment pool during the audit.

The attached schedule summarizes an uncorrected misstatement of the financial statements. Management has determined that the effect is immaterial to the financial statements taken as a whole. The uncorrected misstatement or the matters underlying it could potentially cause future period financial statements to be materially misstated, even though, in our judgment, the uncorrected misstatement is immaterial to the financial statements under audit.

Disagreements With Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated February 5, 2026.

Management Consultations With Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to YECA's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Matters

We applied certain limited procedures to the schedule of the proportionate share of the net pension liability, schedule of contributions to the pension plan, schedule of changes in the other postemployment benefits liability and related ratio and budgetary comparison schedule, which are required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on the budgetary comparison schedules by budgetary authority, which accompany the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or the financial statements themselves.

* * * * *

This information is intended solely for the use of the Board of Directors and management of YECA and is not intended to be and should not be used by anyone other than these specified parties.

Richardson & Company, LLP

February 5, 2026

YOLO EMERGENCY COMMUNICATIONS AGENCY
SUMMARY OF UNADJUSTED AUDIT DIFFERENCES - GOVERNMENTAL ACTIVITIES
YEAR ENDED JUNE 30, 2025

Description	Financial Statement Effect - Amount of Overstatement (Understatement) of:					
	Total Assets	Total Deferred Outflows of Resources	Total Liabilities	Total Deferred Inflows of Resources	Total Net Position	Total Change in Fund Balance
To use pension contributions in general ledger as deferred outflows for payments after measurement date.	\$ -	\$ 18,721	\$ -	\$ -	\$ 18,721	\$ 18,721
Net Unadjusted Audit Differences - This Year	-	18,721	-	-	18,721	18,721
Financial Statement Caption Totals-Governmental Activities	\$ 7,280,866	\$ 2,741,149	\$ 9,527,124	\$ 1,353,537	\$ (858,646)	\$ (349,886)
Net Audit Differences as % of F/S Captions	0.00%	0.68%	0.00%	0.00%	(2.18%)	(5.35%)



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MANAGEMENT LETTER

To the Board of Directors and Management
Yolo Emergency Communications Agency
Woodland, California

In planning and performing our audit of the financial statements of the Yolo Emergency Communications Agency (YECA) for the year ended June 30, 2025, in accordance with auditing standards generally accepted in the United States of America, we considered YECA's internal control over financial reporting (internal control) as a basis for determining our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of YECA's internal control. Accordingly, we do not express an opinion on the effectiveness of YECA's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses. Given these limitations, we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The following matters have been included in this letter for your consideration:

ADP Payroll Register

We were not able to tie the ADP payroll register directly to expenses as part of our audit procedures. We were able alternatively agree the cash disbursement to the general ledger. We recommend that the Agency work with ADP to provide a journal entry that will agree expenses to those listed on the payroll register.

Other Suggestion

It would be helpful if a different expense account was used for the 401a plan contributions so separate accounts exist for the CalPERS and 401a plan contribution disclosures. We suggest using the accrual basis pension expense in the GL for the contributions reported as deferred outflows for contributions after the measurement date in the future.

To the Board of Directors and Management
Yolo Emergency Communications Agency

* * * * *

We would like to take this opportunity to acknowledge the courtesy and assistance extended to us during the course of the audit. This report is intended solely for the information and use of the Board, management, and others within the organization and is not intended to be and should not be used by anyone other than these specific parties.

Richardson & Company, LLP

February 5, 2026

STAFF REPORT

Agenda Item: 6.c

Date: April 1, 2026
To: YECA Governing Board
From: Dena Humphrey, Executive Director
Subject: YECA FY24/25 Audited Financials

The link below will provide access to the FY24/25 Audited Financials: [Click here for the full FY24/25 Audited Financials](#)

STAFF REPORT

Agenda Item: 7.a

Date: April 1, 2026
To: YECA Governing Board
From: Dena Humphrey, Executive Director
Subject: New Proposed MOU with Yolo County Dispatchers' Association (YCDA) *Info Only

Summary:

YECA has reached a three-year tentative agreement with YCDA for the period of July 1, 2026 – June 30, 2029, pending the approval of the JPA Board. A summary of benefits and compensation to the previous MOU are as follows:

COLA Increases

Employees will receive the following COLA increases in the first full pay period of July 2026 and then the first full pay period in the proceeding July's of each year:

- July 2026

Position	Step	COLA Increase
Dispatch Asst.	1-6	5.0%
Dispatcher I/II	1-10	5.0%
Dispatcher III	1-3	5.0%

- July 2027
 - Dispatch Asst. & Dispatcher I/II/III All Steps = 2.5%
- July 2028
 - Dispatch Asst. & Dispatcher I/II/III All Steps = 2.5%

Bilingual Pay – Change

Bilingual pay was increased from \$125 to \$200, per month. To qualify for this incentive, an employee must pass a bilingual test in Spanish or Russian to qualify for this pay.

Shift Differential Pay – Change

Shift Differential pay was increased from \$1.00 per hour to \$1.50. To qualify employees would receive shift differential pay during the hours 1800-0600.

Longevity Pay – Change

Employees will receive an additional amount per month for the following years of service:

- 5 Years - \$0 to \$100/per month
- 10 Years - \$130 to \$200/per month
- 15 Years - \$180 to \$400/per month
- 20 Years - \$230 to \$500/per month

Training Pay – Change

Training pay was adopted from a current side letter into the MOU, to include milestone training incentives for trainees for \$300-\$500, per channel completions. Certified Training Officers (CTO) pay of 5%, to now include a \$1.04/per hour on top of the 5%, to enhance lengthy and complex training needs.

Dispatcher-in-Charge (DIC) Pay

The current DIC pay is set at 5%, when a Dispatcher assumes the role of being in charge when a Lead or Supervisor is offsite. The new MOU would allow DIC pay to apply when a lead or supervisor is out of the room for more than 1-hour, whereas 7.5% was negotiated when no Lead or Supervisor is onsite.

Sick Leave Incentive

Employees receive an incentive to minimize calling in sick to reduce unplanned staffing levels. The amount was increased from \$500/\$400 annual incentive to \$600/\$500, dependent on percentage tiers.

Additional Holiday New Year's Eve Pay:

This additional holiday would allow 1.5x premium for working additional workloads picking up other members after-hour calls on top of the heavy call volume associated with New Year's Eve.

Vacation Accrual Rates – Change:

Vacation accrual rates changed to offer an additional benefit to those that have been with the agency six or more years to be more equable with other comparable agency accrual rates:

- Change Years from 6-8 to 6-11 Years
- Change Years from 9-11 to 12-14 Years

Tiers Remained Unchanged:

- No change Years from 0-2 Years
- No change Years from 3-5 Years
- No change Years 15+

Compensatory Time-Off (CTO) Banks

The current maximum bank was increased from 120hrs to 200hrs, with an ability not to exceed an accrual of 80hrs per year with a maximum balance of 200hrs. This was negotiated to allow increase of hours for medical leaves, while YECA's short-term disability is with a private insurer unequal to the State's Disability Insurance time off amounts.

Health Benefits – No Change

The agency medical package is offered with an amount equal to 90% of the CalPERS Sacramento regional Kaiser HMO rate for an employee's health package. The health benefits package includes medical, health, and vision. The employee only package includes the 90% Kaiser rate or \$1,052, whichever is higher. The employee +1 and family is based on the 90% Kaiser rate. For those employees who have opted out for medical the cash outs have been set at \$500, per month.

STAFF REPORT

Agenda Item: 7.b

Date: April 1, 2026
To: YECA Governing Board
From: Dena Humphrey, Executive Director
Subject: New MOU with Yolo County Dispatchers' Association (YCDA) – 3 Year Term
Periods: July 1, 2026 thru June 30, 2029

The link below will provide access to the YCDA MOU:

[Click here for the full YCDA MOU](#)

STAFF REPORT

Agenda Item: 7.c

Date: April 1, 2026
To: YECA Governing Board
From: Dena Humphrey, Executive Director
Subject: Non-Represented Compensation & Benefits Packages

Summary:

YECA has met with each of the non-represented groups to review compensation and benefits. Traditionally, the non-represented groups have typically followed the represented for compensation adjustments and benefit enhancements with a few exceptions and considerations. The non-represented groups include the General, Supervisory, and Managers group that includes Executive Director. Upon approval from the JPA Board, these packages would go into effect July 1st. A summary of benefits and compensation is as follows:

COLA Increases

The General Unit & Managers group will receive COLA increases in the first full pay period in July and then proceed in the following July of each year for a total of 9%, over the next three years:

- Jul 2026 COLA Increase 3.0%
- Jul 2027 COLA Increase 3.0%
- Jul 2028 COLA Increase 3.0%

The Supervisor Group will receive COLA increases in the first full pay period in July and then proceed in the following July's of each year for a total of 10%, over the next three years:

- Jul 2026 COLA Increase 5.0%
- Jul 2027 COLA Increase 2.5%
- Jul 2028 COLA Increase 2.5%

Longevity Pay – Change (General, Supervisory, Managers)

Employees will receive an additional amounts per month for the following years of service:

- 5 Years - \$0 to \$100/per month
- 10 Years - \$130 to \$200/per month
- 15 Years - \$180 to \$400/per month
- 20 Years - \$230 to \$500/per month

Vacation Accrual Rates – Change (General, Supervisory, Managers):

Vacation accrual rates changed to offer an additional benefit to those that have been with the agency six or more years to be more equable with other comparable agency accrual rates:

- Change Years from 6-8 to 6-11 Years
- Change Years from 9-11 to 12-14 Years

Tiers Remained Unchanged:

- No change Years from 0-2 Years
- No change Years from 3-5 Years
- No change Years 15+

Sick Leave Incentive- Change (General & Supervisory)

Employees receive an incentive to minimize calling in sick to reduce unplanned staffing levels. The amount was increased from \$500/\$400, annual incentive to \$600/\$500, dependent on percentage tiers.

Shift Differential Pay – Change (Supervisory)

Shift Differential pay was increased from \$1.00, per hour to \$1.50. To qualify employees would receive shift differential pay during the hours 1800-0600.

Additional Holiday New Year’s Eve Pay (Supervisory):

This additional holiday would allow 1.5x premium for working additional workloads picking up other members after-hour calls on top of the heavy call volume associated with New Year’s Eve. No Alternative Time-Off (ATO) hours allowed, pay only if worked.

Compensatory Time-Off (CTO) Banks (General, Supervisory)

The current maximum bank was increased from 120hrs to 200hrs, with an ability not to exceed an accrual of 80hrs per year with a maximum balance of 200hrs. This was negotiated to allow increase of hours for medical leaves, while YECA’s short-term disability is with a private insurer unequal to the State’s Disability Insurance time off amounts.

Health Benefits – No change

The agency health package is offered at the amount equal to 90% of the CalPERS Sacramento regional Kaiser HMO rate for an employee’s health package. The health benefits package includes medical, health, and vision.

- Non-Represented “General”
The General group will receive \$1,052, for employee only. Employees who elect employee + 1 or employee plus family will receive an equivalent to 90% Kaiser Sacramento regional rate. Employee’s may also opt out and receive \$500, cash in lieu upon proof of other medical coverage.

Health Benefits – No change

The agency health package is offered at the amount equal to 90% of the CalPERS Sacramento regional Kaiser HMO rate for an employee's health package. The health benefits package includes medical, health, and vision.

- **Non-Represented Supervisory & Management – No Change**
The Supervisory and Management group will receive \$1,152, for employee only. Employees who elect employee + 1 or employee plus family will receive an equivalent to 90% Kaiser Sacramento regional rate plus \$100. Employee's may also opt out and receive \$875, cash in lieu upon proof of other medical coverage.

Agenda Item: 7.d

2026 YECA Benefits Summary				
Effective July 1, 2026				
	General	General	Supervisory	Management
Unit Designation	JG	G	Sup	M
Representation	YCDA	None	None	None
Overtime/CT	Yes	Yes	Yes	No
Monthly Benefit Package: Includes: Medical, Dental, Vision Health - ee	\$1,052	\$1,052	\$1,152	\$1,152
Health - ee + 1	\$2,104	\$2,104	\$2,204	\$2,204
Health - family	\$2,736	\$2,736	\$2,836	\$2,836
Opt-Out Health	\$500	\$500	\$875	\$875
Medical Packages Based off 90% Kaiser Sacramento Regional Rate				
Life Insurance (Maximum \$100k)	Annual Salary	Annual Salary	Annual Salary	Annual Salary
CalPERS Classic	2% @55	2% @55	2% @55	2% @55
CalPERS PEPRA	2% @62	2% @62	2% @62	2% @62
Misc. Member Contribution - Classic EE Pays	7.0%	7.0%	7.0%	7.0%
Misc. Member Contribution - PEPRA EE Pays	7.75%	7.75%	7.75%	7.75%
Social Security	NA	NA	NA	NA
Monthly Longevity Service Pay:				
5 Years	\$100	\$100	\$100	\$100
10 Years	\$200	\$200	\$200	\$200
15 Years	\$400	\$400	\$400	\$400
20 Years	\$500	\$500	\$500	\$500
Retirement Medical Monthly	\$252	\$252	\$252	\$700
Paid Holidays (8-hour day)	Cash: 12-days or 10-days	10-days	Cash or Time 10-days	10-days
Accumulated Time Off (ATO)	N/A	N/A	80hrs	N/A
Floating Holidays	16hrs or 32hrs	32hrs	32hrs	32hrs
Annual Sick Leave Accrual	96hrs	96hrs	96hrs	96hrs
Annual Admin Leave	N/A	N/A	N/A	80hrs
Comp Time One-Time Accruals:	80hrs	80hrs	80hrs	N/A
Comp Time Accrual Limit	200hrs	NA	200hrs	NA
COLA Increases:				
July 1, 2026	5.0%	3.0%	5.0%	3.0%
July 1, 2027	2.5%	3.0%	2.5%	3.0%
July 1, 2028	2.5%	3.0%	2.5%	3.0%
Standby Pay	\$2.50/hr	\$4.00/hr	\$2.50/hr	N/A
Minimum Call-Back Pay	3hr	1hr	3hr	N/A
Night Shift Differential Pay	\$1.50/hr	NA	NA	NA
Bilingual Pay	\$200/mo	NA	NA	NA
Sick Leave Incentive	\$500-\$600	\$500-\$600	\$500-\$600	N/A
Vacation Buy Back	40hrs	40hrs	40hrs	80hrs

STAFF REPORT

Agenda Item: 7.e

Date: April 1, 2026
To: YECA Governing Board
From: Dena Humphrey, Executive Director
Subject: New Agency Pay Schedules for FY26/27 thru FY28/29

Effective July 1, 2026			
Position	Time Base	Salary Range	
		Minimum	Maximum
Dispatch Assistant	Hourly	\$25.96	\$35.45
Dispatcher I/II	Hourly	\$25.96	\$46.66
Dispatcher III	Hourly	\$49.00	\$50.98
Dispatch Supervisor	Hourly	\$53.31	\$59.10
Executive Director	Hourly	\$79.49	\$101.44
Operations Manager	Hourly	\$60.02	\$76.91
IT Systems Manager	Hourly	\$66.24	\$84.54
Senior IT Specialist	Hourly	\$37.85	\$48.31
IT Specialist	Hourly	\$34.41	\$43.92
IT Helpdesk Technician	Hourly	\$29.92	\$38.19
Senior Accounting Technician	Hourly	\$32.78	\$41.85
Human Resources/Admin Coordinator	Hourly	\$34.24	\$43.70
Retired Annuitant Extra-Help	Hourly	\$31.57	\$65.41
Office Assistant Extra-Help	Hourly	\$24.72	\$31.55

Effective July 1, 2027			
Position	Time Base	Salary Range	
		Minimum	Maximum
Dispatch Assistant	Hourly	\$26.60	\$36.33
Dispatcher I/II	Hourly	\$26.60	\$47.83
Dispatcher III	Hourly	\$50.23	\$52.25
Dispatch Supervisor	Hourly	\$54.64	\$60.58
Executive Director	Hourly	\$81.87	\$104.49
Operations Manager	Hourly	\$61.82	\$79.22
IT Systems Manager	Hourly	\$68.23	\$87.08
Senior IT Specialist	Hourly	\$38.99	\$49.76
IT Specialist	Hourly	\$35.44	\$45.24
IT Helpdesk Technician	Hourly	\$30.82	\$39.34
Senior Accounting Technician	Hourly	\$33.77	\$43.10
Human Resources/Admin Coordinator	Hourly	\$35.26	\$45.01
Retired Annuitant Extra-Help	Hourly	\$32.52	\$67.37
Office Assistant Extra-Help	Hourly	\$25.46	\$32.50

Effective July 1, 2028			
Position	Time Base	Salary Range	
		Minimum	Maximum
Dispatch Assistant	Hourly	\$27.27	\$37.24
Dispatcher I/II	Hourly	\$27.27	\$49.02
Dispatcher III	Hourly	\$51.48	\$53.56
Dispatch Supervisor	Hourly	\$56.01	\$62.10
Executive Director	Hourly	\$84.33	\$107.62
Operations Manager	Hourly	\$63.67	\$81.59
IT Systems Manager	Hourly	\$70.27	\$89.69
Senior IT Specialist	Hourly	\$40.16	\$51.25
IT Specialist	Hourly	\$36.51	\$46.59
IT Helpdesk Technician	Hourly	\$31.74	\$40.52
Senior Accounting Technician	Hourly	\$34.78	\$44.40
Human Resources/Admin Coordinator	Hourly	\$36.32	\$46.36
Retired Annuitant Extra-Help	Hourly	\$33.49	\$69.39
Office Assistant Extra-Help	Hourly	\$26.23	\$33.47

STAFF REPORT

Agenda Item: 8.a

Date: April 1, 2026

To: YECA Governing Board

From: Dena Humphrey, Executive Director

Subject: YECA Proposed Draft Budget for FY26/27 – *Information Only

Summary:

This year's proposed budget for FY26/27 captures the operational costs for staffing 44 FTE's, from the current 46 FTE's, resulting in 2 FTE Dispatch Assistant positions frozen, along with 1 FTE Dispatch Supervisor frozen. The FY26/27 proposed budget is inclusive of all bargaining costs for the represented and non-represented.

Agency Overall:

The total proposed draft budget for FY26/27 is \$10,367,855. The use of surplus funds \$400k, and revenue from the UCD Fire contract \$189k, Arbuckle Fire \$49k, State and local reimbursements \$20k, T-Mobile lease agreement \$39k, \$110k in bank interest, and use of \$835k, from the Capital Fund brought a total reduction of \$1.6M, to the member allocations.

The total gross budget increase from FY25/26 is \$1.49M, or an 16.8% increase. Majority of the cost increases came from salaries and benefits \$536k, new debt service \$607k, and capital spending \$355k, while a decrease in supplies and services (\$9.5k).

FY26/27 reflects a new projected full 10-year capital plan. In prior years, capital costs were presented separately and typically funded with bond money or fund balance. The CIP with the 10-year forecast, provides evenly allocated money yearly into the capital fund to ease spikes to members and ensures future funding for needed equipment. A comprehensive engineering and vendor review was completed addressing the radio and microwave infrastructure replacement for a total price of \$8.3M, plus a contingency \$400k, brings the total project cost to \$8.7M, not presently shown in the 10-year CIP. However, an estimated loan payment of \$771k, for the \$8.3M project was included in member allocations as a sample.

Cost Changes for FY26/27:

Salaries & benefits for 44 FTE's increased by \$536k, or 8.2%. The cost increase is inclusive of bargaining and reflects overall increases from i.e., CalPERS, Merits, COLA's, Medical, and OPEB. Total regular salaries increased \$352k, or 8.7% from previous year's budget. CalPERS costs increased \$85k, or 9.8% from previous year's budgeted amount, while CalPERS Medical increased \$45k, or 4.5%, while Worker's Compensation decreased (\$13k), or 8.1%.

Supplies & Services major object also resulted in a decrease of (\$9.5k), or .5%. A major contributor to this was a decrease in YCPARMIA, general liability insurance (\$45k) and IT professional services (\$50k).

Fiscal Year Comparison

Current year budget FY25/26 comparison to FY26/27 proposed budget:

Major Objects	FY25/26	Proposed FY26/27	Change	Percent
Total Salaries & Benefits	\$ 6,534,846	\$ 7,071,069	\$ 536,223	8.2%
Total Service & Supplies	\$ 1,646,731	\$ 1,637,218	\$ (9,513)	-0.05%
Total Other Charges	\$ 166,190	\$ 774,068	\$ 607,878	172%
Capital Equipment & Reserve	\$ 529,942	\$ 885,500	\$ 355,558	58%
TOTAL APPROPRIATIONS	\$ 8,877,709	\$ 10,367,855	\$ 1,490,146	16.2%

Total Member Contribution	\$ 7,658,677	\$ 7,952,736	\$ 294,059	10.2%
Total Capital Lease Payments	\$ 163,690	\$ 774,068	\$ 610,378	-51.0%
Total Other	\$ 1,055,342	\$ 1,641,051	\$ 585,709	21.7%
TOTAL REVENUE	\$ 8,877,709	\$ 10,367,855	\$ 1,490,146	16.2%

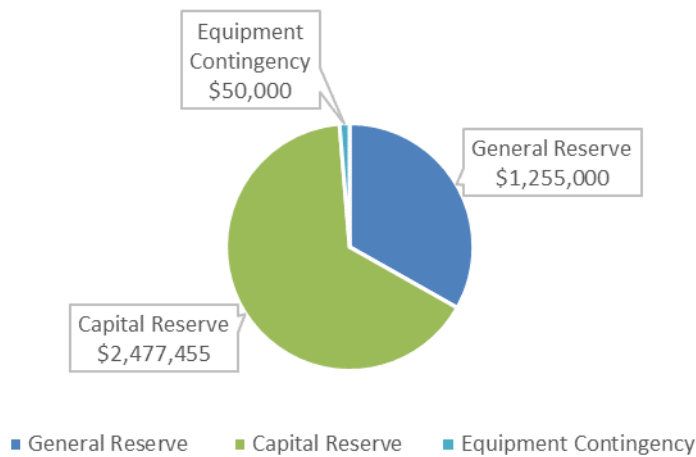
FY25/26 Current Year – Reserve Balance Summary:

The General Reserve established Nov 2015 for emergency needs has a current balance \$1.25M, representing 15% of the current FY26 operating budget (goal set by the JPA Board 20%).

The Capital/Special Projects Reserve is expected to have an FY25/26 yearend balance of \$2.4M.

The Equipment Contingency is a small contingency fund primarily set up for radio equipment failures, resulting in no change with the current balance of \$50k.

FY25/26 Current Reserve Balances

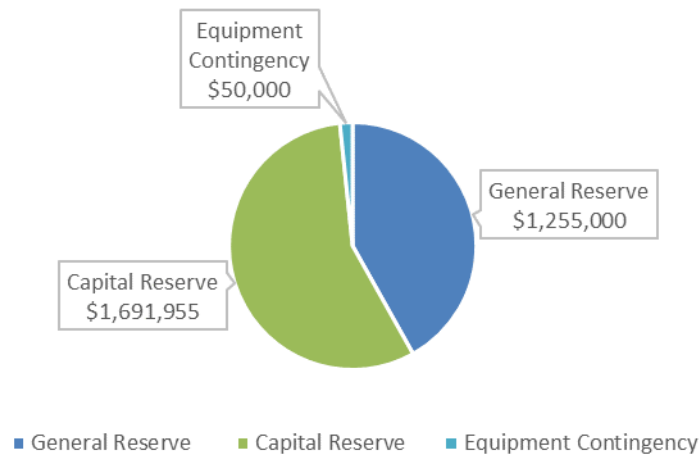


FY26/27 Proposed – Reserve Balances Summary:

General Reserve: The current balance of \$1.255M would reflect a 13% operating budget in reserves reaching 65% of the Board’s 20% goal.

Capital/Special Projects Reserve: the proposed budget includes a contribution of \$50k into the fund for FY27, bringing the balance to \$1.69M.

Proposed FY26/27 Reserve Balances



Use of Fund Balance

The agency realized a \$540k fund balance, as a result of vacancies and carryovers from prior years, as noted in the FY24/25 Financial Audit. The Board approved \$100k, to use towards FY25/26, resulting in a decrease of \$100k, in fund balance. This brings the total available fund balance for budget FY26/27, \$440k. As a result, the agency proposes the following use of funds:

Description	Year	Amount	Fund	Division
1. Offset Member Shares for FY27 Budget	FY27	\$ 400,000	#10	#30
2. Increase Capital Fund	FY26	\$ 40,000	#20	
Total		\$ 440,000		

1. To offset member shares for FY26/27, the use of \$400k from fund balance was built into the FY26/27 proposed draft budget.
2. To increase the Capital Fund \$40k, for contingency of projects. This would increase the contingency by 1%, to 25%, for a total \$610k.

Proposed Draft FY26/27 Member Agency Allocations

The agency allocations shown on the table below reflects operations & maintenance on a side-by-side comparison with the CIP allocation.

Agency Totals	Current Year's Allocations	New Proposed	Amount Change	Percent
	FY 25/26	FY 26/27	Increase/ (Decrease)	
Winters - O&M/Capital	\$333,000	\$293,118	(\$39,882)	
Winters - Debt Service	<u>\$10,892</u>	<u>\$51,695</u>	<u>\$40,803</u>	
Total	\$343,892	\$344,813	\$921	.002%
Woodland - O&M/ Capital	\$2,614,492	\$2,548,763	(\$65,729)	
Woodland - Debt Service	<u>\$48,068</u>	<u>\$229,156</u>	<u>\$181,088</u>	
Total	\$2,662,560	\$2,777,919	\$115,359	4.3%
West Sac - O&M/Capital	\$2,534,352	\$2,587,597	\$53,244	
West Sac - Debt Service	<u>\$27,468</u>	<u>\$131,167</u>	<u>\$103,699</u>	
Total	\$2,561,820	\$2,718,763	\$156,943	6.1%
Yolo County - O&M/Capital	\$2,248,841	\$2,443,485	\$194,644	
Yolo County - Debt Service	<u>\$71,246</u>	<u>\$339,490</u>	<u>\$268,244</u>	
Total	\$2,320,087	\$2,782,975	\$462,888	19.9%
Yocha Dehe - O&M/Capital	\$85,088	\$79,773	(\$5,315)	
Yocha Dehe - Debt Service	<u>\$4,268</u>	<u>\$20,061</u>	<u>\$15,793</u>	
Total	\$89,356	\$99,384	\$10,478	11.7%

STAFF REPORT

Agenda Item: 8.b

Date: April 1, 2026
To: YECA Governing Board
From: Dena Humphrey, Executive Director
Subject: Proposed FY26/27 Capital Investment Plan (CIP)

Summary:

The proposed CIP costs for FY26/27 is an updated and continuation of a 10-year plan. The initial draft to the Board for the 10-year CIP was approved April 2017. The plan identified when an asset was needed along with potential funding streams from grants or State reimbursements. The projected Capital/Special Projects account balance for FY25/26 yearend projection is \$2.47M.

The Board first approved a fixed overall contribution of \$368k, into the plan to receive a stable allocation for capital costs to provide YECA necessary funds for fluent operations. However, the radio and microwave costs were underbudgeted and not included in this view as it requires separate funding.

The new 10-year CIP total of \$2.4M, reflects full lifecycle costs over the 10-year period as required to support critical infrastructure running 24/7. The current available balance of \$2.47M provides appropriate funding. However, to build a 24% contingency, the recommendation is to lower the annual contributions from \$368k to \$50k, for the 24% contingency.

The FY26/27 proposed expenditures for equipment is approximately \$858.5K. Any grants either pending or submitted could help fund partial or all if approved, leaving a higher fund balance to the Capital Fund.

Current FY25/26 CIP Items – Status

Completed Items:

- New Front Gate (Completed Oct 2025)
- Radio Site HVAC: Port of Sacramento (Completed Mar 2026)
- Radio Site HVAC: Cache Creek (Completed Mar 2026)

TSM 8000 Server – Microwave: (Slated for Completion June 2026)

This server is the logging point for all radio system alarms from all equipment throughout the system. It is also the primary access point for programming and configuration of radio infrastructure.

Proposed FY26/27 CIP Items:

YECA Roof:

Yolo County General Services hired a firm to assess the condition of all county buildings and provide budgetary estimates approximately five years ago. YECA’s roof was identified for replacement during this assessment, as the original roof is 40 years old.

Security Fence (North Side):

The north fence encloses the property showcasing the tower and main critical infrastructure that should be out of the public’s view for security purposes. The new chain linked fence would have a privacy block to obscure the view into the property.

Parking Lot:

The entire YECA parking lot needs to be replaced given the age and deterioration of the aged asphalt. There's various large cracks throughout making it unsafe walking, especially for night shifters.

Engineering:

Engineering services are being captured on the CIP for third-party review for the microwave and radio upgrade and not being captured in borrowing amounts. Needed third party engineering review for the radio and microwave project was approved by the Board Dec 2025, for the third-party review.

Radio Site HVAC Replacements:

Each radio site is equipped with two HVAC units each to control shelter room temperatures. The Winters and Clarksburg sites will be the next two replaced.

Core Switches (8):

YECA has eight core switches making up the backbone of YECA’s entire network. This equipment provides communication between all servers, firewalls, routers, all user PC’s (including CAD & RMS PC’s), with connections to member agency’s networks for interoperability.

Dell Servers (2):

The Dell servers are physical servers that support the virtual server infrastructure that are for the network (CAD, Email, file storage, CLETS, etc.) that are in need of replacement due to age.

Batteries Radio Plant:

Each radio site has a secondary source of power to operate the radios in the event of a power failure. This is the initial phase to replace the aged batteries at each of the sites that were replaced seven years ago.

Summary of costs for Proposed FY26/27 CIP Items:

Project	Cost	Status
Dell Servers (2)	\$ 35,000	<i>FY27</i>
Core Switches (8)	\$ 150,000	<i>FY27</i>
Batteries	\$ 68,000	<i>FY27</i>
Radio Sites HVAC	\$ 60,000	<i>FY27</i>
Engineering – Radio & Micro	\$ 50,000	<i>FY27</i>
YECA Roof	\$ 375,000	<i>FY27</i>
Parking Lot	\$ 90,000	<i>FY27</i>
Security Fence	\$ 15,000	<i>FY27</i>
TOTAL	\$ 835,500	

**FY26/27 CIP
10-Year Projection**

Project	FY 26-27	FY 27-28	FY 28-29	FY 29-30	FY 30-31
Server Room					
Dell Servers (2)	\$35,000				
Core Switches (9)	\$150,000				
Dell Servers (2)		\$35,000			
SAN (Network Storage)		\$92,000			
Internet Firewalls			\$16,000		
Interagency Firewalls			\$16,000		
911 Voice Logger (Server only) II			\$55,000		
Offsite SAN (Disaster Recovery)				\$70,000	
DR Firewalls				\$16,000	
911 Voice Logger (Server only) I				\$55,000	
Batteries - Mitsubishi UPS (x24)					
Radio/911 Equipment Room					
Batteries for Red and Blue UPS (x140 ea)	\$16,000				
Batteries-LaMarche Power Plant (YECA -x44)			\$68,000		
Motorola Radio consoles (Software EOL 2030)					
G2 Servers (Station Toning)				\$10,000	
Portable Backup Radios (x6)					
Engineering	\$50,000	\$50,000			
Building					
YECA Roof	\$375,000				
Security Fence (North Side)	\$15,000				
Parking Lot	\$90,000				
HVAC - AC3 - Radio Room - Backup - 5 Ton		\$25,000			
HVAC A - AC6a - Server Room - 3 Ton		\$20,000			
HVAC - AC1 - Dispatch 10 ton					\$35,000
HVAC - AC2 - Main building (Admin) - 7 ton					
HVAC - AC5 - Radio Room - Primary - 4 Ton					
HVAC B - AC6b - Server Room - 3 Ton					
Radio Sites					
LMR Base Radios + Microwave System					
Batteries-LaMarche Power Plant (Bald - x24)	\$37,000				
Batteries- Solar Site - (x16)	\$15,000				
HVAC Winters and Clarksburg	\$60,000				
Batteries-LaMarche Power Plant (Port - x24)		\$38,000			
Batteries-LaMarche Power Plant (Winters - x16)		\$25,000			
Batteries-LaMarche Power Plant (CC - x16)		\$25,000			
Batteries-LaMarche Power Plant (KNI - x16)			\$27,000		
Batteries-LaMarche Power Plant (CLKB - x16)			\$27,000		
Totals	\$843,000	\$310,000	\$209,000	\$151,000	\$35,000
Total per Funding Source (Grants)	\$7,500				
Member Agencies	\$835,500	\$310,000	\$209,000	\$151,000	\$35,000
Capital Fund	\$835,500	\$310,000	\$209,000	\$151,000	\$35,000
Member Contribution - Sinking Fund	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
Running Balance	\$1,691,955	\$1,431,955	\$1,272,955	\$1,171,955	\$1,186,955

*Salmon- grants submitted

Project	FY 31-32	FY 32-33	FY 33-34	FY 34-35	FY 35-36
Server Room					
Dell Servers (2)	\$35,000				
Core Switches (9)			\$180,000		
Dell Servers (2)		\$35,000			
SAN (Network Storage)		\$92,000			
Internet Firewalls			\$19,200		
Interagency Firewalls			\$19,200		
911 Voice Logger (Server only) II			\$66,000		
Offsite SAN (Disaster Recovery)				\$86,000	
DR Firewalls				\$20,000	
911 Voice Logger (Server only) I				\$68,000	
Batteries - Mitsubishi UPS (x24)	\$90,000				
Radio/911 Equipment Room					
Batteries for Red and Blue UPS (x140 ea)					\$20,000
Batteries-LaMarche Power Plant (YECA -x44)					
Motorola Radio consoles (Software EOL 2030)					
G2 Servers (Station Toning)				\$12,500	
Portable Backup Radios (x6)		\$60,000			
Engineering					
Building					
YECA Roof					
Security Fence (North Side)					
Parking Lot					
HVAC - AC3 - Radio Room - Backup - 5 Ton					
HVAC A - AC6a - Server Room - 3 Ton					
HVAC - AC1 - Dispatch 10 ton					
HVAC - AC2 - Main building (Admin) - 7 ton					
HVAC - AC5 - Radio Room - Primary - 4 Ton					
HVAC B - AC6b - Server Room - 3 Ton					
Radio Sites					
LMR Base Radios + Microwave System					
Batteries-LaMarche Power Plant (Bald - x24)					\$46,000
Batteries- Solar Site - (x16)			\$18,000		
HVAC Winters and Clarksburg					
Batteries-LaMarche Power Plant (Port - x24)					
Batteries-LaMarche Power Plant (Winters - x16)					
Batteries-LaMarche Power Plant (CC - x16)					
Batteries-LaMarche Power Plant (KNI - x16)					
Batteries-LaMarche Power Plant (CLKB - x16)					
Totals	\$125,000	\$187,000	\$302,400	\$186,500	\$66,000
Total per Funding Source (Grants)					
Member Agencies	\$125,000	\$187,000	\$302,400	\$186,500	\$66,000
Capital Fund	\$125,000	\$187,000	\$302,400	\$186,500	\$66,000
Member Contribution - Sinking Fund	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
Running Balance	\$1,111,955	\$974,955	\$722,555	\$586,055	\$570,055

8.d Proposed FY26/27 Position Table

Authorized Position Resolution

			Current				Proposed	
			FTE Auth	FTE Funded	FTE Vacant	FTE Current	Proposed FTE Changes	FTE Auth & Funded
<i>Active Positions</i>		Effective						
1	Executive Director	2015	1	1		1	1	
2	HR/Fiscal Administrator	2016	0	0		0	0	
3	Operations Manager	2008	1	1		1	1	
4	Dispatch Supervisor	1999	4	4	1	3	*1	
5	911/Public Safety Dispatcher I/II	2015	26	26	5	21	26	
6	911/Public Safety Dispatcher III	2006	4	4		4	1	
7	Dispatch Assistant	2014	4	4	1	1	*2	
8	IT Systems Manager	2012	1	1		1	1	
9	Radio Systems Administrator	2008	0	0		0	0	
10	Deputy Director	2021	0	0		0	0	
11	IT Helpdesk Technician	2023	1	1		1	1	
12	Senior Accounting Technician	2023	1	1		1	1	
13	Information Technology Specialist	2018	0	0		0	0	
14	Senior Information Technology Specialist	2025	2	2		2	2	
15	HR/Admin Coordinator	2025	1	1		1	1	
Totals			46	46	7	37	44	

**Please note: * asterisk refers to frozen positions*