

**YOLO EMERGENCY COMMUNICATIONS AGENCY (YECA)  
GOVERNING BOARD  
January 25, 2023  
1:30 P.M. Special Session  
Minutes**

The YECA Governing Board met on Wednesday January 25<sup>th</sup>, 2023 at Woodland City Hall, 300 First Street, Woodland. Board Member Binns called the meeting to order at 1:34 p.m. This meeting was formatted to allow Board Members, staff, and the public to participate in the meeting via teleconference, pursuant to the Governor’s Executive Order N-29-20 (March 17, 2020), was available at the following link:

Teleconference Options to join Zoom meeting:  
By PC: <https://us02web.zoom.us/j/84256097223>  
Meeting ID: 842 5609 7223  
Or  
By Phone: (669) 900-6833  
Meeting ID: 842 5609 7223

**PRESENT: Primary Board Members:** Dena Humphrey, YECA Executive Director, Steve Binns, City of West Sacramento, Kim McKinney, City of Woodland, Shawn Kinney, YochaDehe, John Miller, City of Winters

**Absent:** Tom Lopez, Yolo County

**Minute Order No. 2022-19**  
**Approval of the Agenda - [Approved](#)**

**MOTION: Kinney SECOND: McKinney AYES: Binns, McKinney, Kinney, Miller ABSENT: Lopez**

**Entry No. 3**  
**Public Comment – None**

**Entry No. 4**  
**Minute Order No. 2022-20**  
**Special Session**

- a. YECA Member Cost Formula Review Discussion – Dena Humphrey, Executive Director explained the allocation of the member shares as a 3-year rolling average with a 15% fixed administrative fee and an 85% variable fee that is based on calls for service per agency. Board Members requested a detailed look at the length of time for calls for service per agency, including a weighted calls for service report to provide to their finance staff members to analyze further.

**Entry No. 5**  
**Next Scheduled JPA Board Meeting: March 1<sup>st</sup>, 2:00pm**

**Entry No. 6**  
**Items for Future Meeting Agenda: YECA Budget Proposal**

**Entry No. 7** **Meeting Adjourned at 2:32 p.m.**  
**Minutes submitted by Tianna Dumas**